



MINNESOTA HISTORICAL SOCIETY
Minnesota State Archives

ADMINISTRATION DEPARTMENT

An Inventory of Its Architectural Drawings on Aperture Cards

OVERVIEW OF THE RECORDS

Agency: Minnesota. Dept. of Administration.
Series Title: Architectural drawings on aperture cards [microform].
Dates: [ca. 1904] - 1970.
Quantity: 0.5 cu. ft. (1 box).
Location: 107.I.3.4F-2 (ov)

SCOPE AND CONTENTS OF THE RECORDS

Aperture cards containing architectural drawings detailing construction and renovation on state-owned buildings at the Minnesota State Public School (Owatonna, Minnesota), Gillette State Hospital for Crippled Children, and Rochester State Hospital and operated by the Railroad and Warehouse Commission. Included are elevations, plot plans, floor plans, mechanical and electrical drawings, as-builts, road plans, sewer and water systems plots, fooling plans, interior and electrical details, and site plans. Many of the drawings were produced by architects Clarence H. Johnston and Warren B. Dunnell. The cards may be viewed using a microfiche reader.

ARRANGEMENT OF THE RECORDS

Housed in envelopes, the aperture cards are arranged first by institution or agency, thereunder in chronological order. Each envelope is labeled with a code number; part of the number is a year and usually, but not always, the drawings are dated the same as the date on the envelope. There may also be duplicate cards.

INDEX TERMS

This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:

Public buildings—Minnesota—Designs and plans.

Persons:

Johnston, Clarence H. (Clarence Howard), 1859-1936.

Dunnell, Warren B.

Places:

Owatonna (Minn.).

Phalen Park (Saint Paul, Minn.).

Organizations:

Gillette State Hospital for Crippled Children.

Minnesota State Public School.

Railroad and Warehouse Commission of the State of Minnesota.

Rochester State Hospital (Minn.).

Types of Documents:

Aperture cards.

Architectural drawings.

Microforms.

ADMINISTRATIVE INFORMATION

Preferred Citation:

[Indicate the cited aperture card here]. Minnesota. Dept. of Administration.
Architectural Drawings on Aperture Cards. Minnesota Historical Society. State Archives.
See the Chicago Manual of Style for additional examples.

Accession Information:

Accession number(s): 992-105

Processing Information:

Location of the originals is unknown.

Processed by: Charles Rodgers, December 1991

Catalog ID No.: 6589100

DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note the location shown below.

Location

- 107.I.3.4F-2 Gillette State Hospital for Crippled Children, [ca. 1909] – 1963. 4 envelopes.
Some are labeled Phalen Park State Hospital, for its location in St. Paul.
- Minnesota State Public School, [ca. 1904] – 1964. 45 envelopes.
Many of the envelopes are labeled simply Owatonna; while others are labeled with the individual building (power plant, nurse's cottage, dormitory, hospital, etc.).
- Railroad and Warehouse Commission of the State of Minnesota, 1956. 2 envelopes.
Drawings of new master and water scale houses apparently built at University and Prior avenues in St. Paul.
- Rochester State Hospital, [ca. 1908] – 1970. 52 envelopes.
Many of the envelopes are not labeled; others are labeled with individual buildings (dormitory, hospital, power plant, etc.).