



MINNESOTA HISTORICAL SOCIETY  
Minnesota State Archives

**CONSERVATION DEPARTMENT**  
**Forestry Division: Cooperative Forestry Section**  
**An Inventory of Its Administrative Subject Files**

**OVERVIEW OF THE RECORDS**

**Agency:** Minnesota. Cooperative Forestry Section.  
**Series Title:** Administrative subject files.  
**Dates:** 1938-1969 (bulk 1951-1964).  
**Quantity:** 6.5 cu. ft. (6 boxes and 1 partial box).  
**Location:** See Detailed Description section for box locations.

**SCOPE AND CONTENTS OF THE RECORDS**

Correspondence, memos, reports, statistical compilations, circular letters, minutes, and research materials, mainly kept by Section Chief Emil G. Kukachka (1957-1969), Assistant Chief, Cooperative Forest Management, John Childs (1957-1963), or Staff Forester and Coordinator, Cooperative Forest Management Frank Usenik (1960-1963). Some files also document Kukachka's tenure as a farm forester (1951-1953) and Private Forest Management Service Supervisor (1953-1956).

The files deal with nurseries, forest development and management, soil conservation, watersheds, tree seed research, forest protection, cooperative forestry programs, federally-funded programs for reforestation and conservation, public outreach and assistance, and other organizations active in these endeavors, including Keep Minnesota Green, the Society of American Foresters, the Lake States Forest Tree Improvement Committee, and affiliates of the U. S. Agriculture Department's Rural Areas Development Program and Agricultural Conservation Program. A few of the files include reference items predating their creation.

Forms part of the records of the Minnesota Department of Conservation.

**ARRANGEMENT OF THE RECORDS**

In several subseries by administrator, largely numerical following Conservation Department file key.

## INDEX TERMS

*This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.*

### Topics:

Forest management—Minnesota.  
Forest protection—Minnesota.  
Nurseries (Horticulture)—Minnesota.  
Reforestation—Minnesota.  
Soil conservation—Minnesota.  
Supervising.  
Trees—Minnesota—Seeds—Testing.  
Watershed management—Minnesota.

### Persons:

Childs, John.  
Kukachka, Emil.  
Usenik, Frank.

### Organizations:

Agricultural Conservation Program—Minnesota.  
Keep Minnesota Green (Organization).  
Lakes States Forest Tree Improvement Committee.  
Minnesota. Dept. of Conservation.  
Minnesota. Division of Forestry.  
Rural Areas Development Program—Minnesota.  
Society of American Foresters.

## ADMINISTRATIVE INFORMATION

### Preferred Citation:

*[Indicate the cited folder title and item or volume and page number here].* Minnesota.  
Cooperative Forestry Section. Administrative Subject Files. Minnesota Historical Society.  
State Archives.

*See the Chicago Manual of Style for additional examples.*

### Accession Information:

Accession number(s): 979-51; 981-141; 987-164

### Processing Information:

Processed by: Processing Staff.  
Catalog ID No.: 1706400

## DETAILED DESCRIPTION OF THE COLLECTION

*Note to Researchers: To request materials, please note the location shown below. Each file consists of one folder unless specified otherwise.*

### Location

- 115.F.11.9B                      Emil G. Kukachka files, 1949-1963.  
    F - Cooperation, 1951-1960.  
    Legislation/Legal, 1952-1960.  
    Forest Survey, Southeast and Southwest Minnesota, [ca. 1955-1956].  
    Report on the Itasca State Park Forest, 1955.  
    Aerial Photographs: Instruction Manual, 1952.  
    Annual Reports, Private Forest Management Service and Farm Forestry, 1953-1956. 5 folders.  
    General and by district.  
  
    10-Year Work Plan: Farm Forestry, 1951.  
    SI – Forest Management, 1954-1962.  
    Management Plans, State Forests, 1949-1963.  
    Fire Organization, 1952-1961.  
    Fire Research: Air Drops, 1960-1961.  
    Fire Research: Hazard Reduction, 1959-1960.  
    Fire Reports, 1957-1961. 1 folder and 2 volumes.  
    Forest Fire Statistics, 1957, 1958.  
    Radio and Television Scripts and Talks, [undated].  
    Society of American Foresters, 1953-1958.  
    Keep Minnesota Green, 1952-1960.  
    Z – Miscellaneous, 1952-1953.  
    Insect Reports, 1956.  
    F(229) – Marketing and Utilization, 1956-1961.  
    Legislative Interim Commission Reports, CFM and Nurseries, 1960.  
    2 folders.  
    Nursery Operation, 1957-1959, 1961. 4 folders.  
    Pittman-Robertson Planting Stock, 1957-1961.  
    Carlos Avery, 1955-1960.  
    Commissioner Correspondence on Reports, 1958-1960.  
    Intergovernmental Relations: Commissioner's Committee, 1957-1958.  
    Includes information on various division programs.  
    Quetico Superior Wilderness Research Center, 1958-1960.  
    Report to the Lake States Forest Experiment Station Regarding Desirable Research..., October 1956. 1 volume.  
    By Ronald Beazley.

**Location**

- 115.F.11.9B                    Agricultural Conservation Program, 1953-1957.  
Cooperative Forestry Programs Report, 1959.  
Soil Conservation Districts/Conservation Reserve, 1956-1963. 3  
   folders.
- 103.H.7.2F                    Emil G. Kukachka files, 1947-1964 (mainly 1953-1960).  
Biennial Reports, 1951-1956. 4 folders.  
Farm Forestry, 1947-1959. 6 folders.  
    1. Park Rapids, 1951-1957.  
    2. Brainerd, 1951-1957.  
    3. Cambridge, 1947-1956.  
    4. Faribault, 1952-1959.  
    5. Preston, 1953-1956.  
    6. Litchfield, 1952-1958.  
F – Education, 1952-1960.  
F – Information, 1953-1961.  
L – Lands: Classification, 1953.  
L – Timber Markings, 1952-1959.  
O – Reports, 1952-1960.  
SI – Forest Management, Sphagnum Moss, 1950-1964.  
SP – Seed: Cones, 1953-1962.  
SP – Planting: General, 1952-1961.  
SP – Nurseries: General, 1954-1960.  
Seed Cones, 1960-1961.  
Seeding, 1960-1962. 3 folders.  
Nursery, 1957-1962. 7 folders.  
    Operations, 1960.  
    Shipments, 1960-1962. 3 folders.  
    Inspection, 1958-1960.  
    Research, 1959-1960.  
    Program: Soil Bank Agreement, 1957-1958.  
Status of Lands, 1956-1962.  
State Lands, 1953-1955.  
Woodland Acreage by Counties in Farm Forestry, 1956.  
James Carley State Park, 1954.  
Whitewater State Park Survey, 1954.  
Christmas Trees, 1958-1961.  
Christmas Tree Growers Association, 1954-1962.  
State Lands Reforestation, 1958-1964.  
University of Minnesota Research, 1958-1961. 2 folders.  
SWIM Sessions, 1958-1960.  
Camp Lakamaga, 1950-1956.

**Location**

- 103.H.7.2F Emil G. Kukachka Reading Files, 1956-1969. 12 volumes.  
1956-1962. 5 volumes.
- 102.F.15.1B 1963-1969. 7 volumes.
- 107.I.6.10F Emil G. Kukachka Files, [1950s] - 1964.  
110-0 Forest Management and Sales.  
120 Forest Development.  
121-6 Prescribed Burn.  
122 Artificial Regeneration.  
122-2 Tree Planting.  
137 Land Classification and Zoning.  
161-3 Disease.  
161-5 Insects.  
210 Fire Protection.  
214-2 Towers.  
[221-1?] Fire Statistics [Weekly Fire Report].  
220 Cooperative Forest Management.  
221 County Tax-forfeited Lands.  
222 Auxiliary Forests.  
224 Tree Farms.  
Mainly Keep Minnesota Green materials.  
225-2 Tree Growth Tax Law.  
226 Utilization.  
226-3 Marketing and Price Reports, Minnesota Forest Products  
Marketing and Pricing Review, 1958-1964.  
230 Private Forest Management Services.  
232 Requests for Assistance.  
234 Markets.  
234-1 Minnesota Hardwood Forest Products Bulletin.  
240 Agricultural Conservation Program.  
243 U.S. Agricultural Stabilization and Conservation Service.  
245 ACP Conservation Reserve.  
250 Soil Bank Programs.  
260 Watershed Protection Programs, [1950s – 1960s]. 23 folders.  
General.  
Field Cost Estimates, SCS 207, Table I.  
Watershed Work Plans.  
Watershed Notes.  
Watershed Research.  
Watershed Agreements.

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- 107.I.6.10F Watershed Correspondence, 1956-1965. 2 folders.  
Watershed Financial Plan, 1959-1961, 1963. 4 folders.  
Watershed Accomplishments, 1958-1961, 1963-1964. 6 folders.  
Watershed Reimbursements, 1955-1962. 5 folders.
- 270 Nursery Program.  
271 Seeds and Cones.  
271-1 Seed Production Areas.  
Seed Source Locations. 2 folders.  
271-3 Norway Pine.  
272 Moss.  
273 Nursery Operations.  
273-2 Tree Orders.  
273-31 Society of American Foresters: Tree Seed Committee. 1 folder.
- 107.I.7.1B 273-31 Society of American Foresters: Tree Seed Committee. 1 folder.  
273-32 Society of American Foresters: Tree Seed Certification Subcommittee.  
273-33 Tree Seed Legislation.  
273-34 Lakes States Forest Tree Improvement Committee.  
275 Inventory.  
276 Christmas Trees.  
277-1 Tree Needs Survey.  
277-2 Seed Areas, Research.  
277-3 Cone Crop Study.  
313-1 Salaries.  
317-2 Injury Reports.  
361 Federal Funds.  
361-1 Federal Funds, CM-2.  
361-2 Federal Funds, CM-4 Nursery Program.  
361-31 CFM Financial Plan, FY1962.  
361-4 Soil Bank, Conservation Reserve.  
361-50 Title IV Program (Reforestation), General.  
361-51 Title IV Financial Plan, 1962-1964. 3 folders.  
361-52 Title IV Reimbursements, 1963-1964. 2 folders.  
361-53 Title IV Accomplishments, 1963-1964. 2 folders.  
361-81 Accelerated Public Works Projects.  
362-2 Budgets and Spending Plans.  
368 Spending Plans.  
374 Time Summaries.  
382 Disposition of Files and Records.

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411 Organization.  
413 Plans and Programs.  
413 Plans and Programs, Project 70.  
413 Work Plans.  
415-4 Biennial Report, Cooperative Forestry Section.  
421-3 Agricultural Extension Service.  
421-4 Keep Minnesota Green.  
421-8 IRRRC.  
423 Federal Agencies, Cooperative Programs.  
423-2 Area Redevelopment Act.  
423-40 Rural Areas Development [RAD] Program, General.  
423-43 RAD Newsletter.  
423-44 RAD Meetings, Committees.

107.I.7.2F

RAD, Northern Great Lakes Development State Committee. 1  
volume.  
423-45 RAD Chairman's Instructions.  
423-47 Minnesota Technical Action Panel [TAP].  
423-48 TAP Meetings.  
423-50 Soil Conservation Service.  
423-54 Soil and Water Conservation Districts, Meetings and  
Reports.  
423-55 Soil Conservation Service Agreement Correspondence.  
429 Resource Conservation and Development Program.  
429-3 Resource Conservation and Development [RC&D] Program  
Project Plans.  
Includes West Central RC&D Project.  
450 Research.  
453 Cooperative Projects.  
453-1 Lake States Forest Experiment Station.  
453-2 University of Minnesota School of Forestry.  
462 Attorney General's Opinions.  
470 Public Relations.  
471 Public Education.  
471-4 Forest Development.  
473-1 State Fair Exhibits.  
474 Meetings.  
Frank Usenik and John Childs Files, 1950, 1961-1963.  
220 Cooperative Forest Management, 1950, 1961-1963.  
221 Insects and Disease.  
221-10 Insects.  
222 County Tax-forfeited Lands.

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- 223 Auxiliary Forests [SI – Forest Management]. 4 folders.
    - Counties.
    - Northwest Paper Company.
    - Minnesota and Ontario Paper Company.
    - Other Owners.
  - 224 School, Municipal, and Community Forests.
  - 225 Tree Farms.
  - 226 Tree Planting [Not State Forest].
  - 228 Tree Growth Tax Law.
  - 231 Private Forest Management Service [PFMS].
    - 231-02 PFMS, CFM Supervisors' Meetings.
  - SP Tree and Shrub Lists.
  - 233 Timber Marketing.
  - 234 Contracts and Advice.
  - 235 Requests for Assistance.
  - 241 Agricultural Conservation Program [ACP].
  - 242 ACP Selection of Practices.
  - 243 ACP Transfer of Funds.
  - 251 Conservation Reserve.
  - 270 Nursery Program.
  - 310 Personnel.
  - 413 Plans and Programs.
  - 425 Extension Service.
  - 426 Soil Conservation Districts.
  - 438 Division of Lands and Minerals.
  - 460 Legislation and Legal.
  - 471 Education, General.
    - Includes speeches.
- 1962 Transfer of Funds to Counties.

115.F.11.8F

- John Childs Files, 1938-1961 (mainly 1957-1961).
  - Agricultural Conservation Program, 1957-1961. 8 folders.
    - Billings, 1959-1961. 3 folders.
    - Expense Records, 1957-1959.
    - Transfer of Funds, 1959-1960.
    - General, 1958-1961. 3 folders.
  - F – Forests, 1956-1961. 7 folders.
    - Cooperation, 1960-1961.
    - Cooperation, Watersheds, 1958-1959.
    - Cooperation, Soil Conservation Districts, 1958.
    - Cooperation, Soil Bank, Technical Assistance, 1958-1959.
    - Cooperation, Legal/Legislation, 1956-1959.
    - Rural Areas Development Program, 1961.
    - Soil and Water Conservation Needs Survey, 1958.



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- L – Lands, 1957-1961. 3 folders.
  - General Correspondence, 1957-1961.
  - Tax-forfeited, 1957-1960.
  - Koochiching County Land and Timber Appraisals, 1957.
- O – [Administration], 1957-1961. 3 folders.
  - Personnel, Training, 1958-1961.
  - Reports, 1957-1960.
  - Inspections, Instructions, 1959-1961.
- SI – [Forest Management], 1938-1961. 15 folders.
  - Auxiliary Forests, 1951-1961. 5 folders.
  - Tree Growth Tax Law, 1956-1959.
  - School Forests, 1938-1959. 2 folders.
    - Includes municipal/community forests.
  - Memorial Forests, 1958, 1961.
  - Insects and Disease, 1956-1961.
  - Spruce Budworm, 1959, 1961.
  - White Pine Blister Rust Control, 1960-1961.
  - Forest Management Plans, 1955-1958.
  - State Forests, 1958-1960.
  - Forest Survey, 1960.
- SP – [Private Forest Management Service], 1956-1961. 5 folders.
  - General Correspondence, 1956-1961. 2 folders.
  - Markets, 1958-1961.
  - Planting, 1958.
  - Requests for Assistance, 1960-1961.
- Resource Development Plans, 1960.
- Minnesota Hardwood Forest Products Bulletin, [undated].