



MINNESOTA HISTORICAL SOCIETY
Minnesota State Archives

HEALTH DEPARTMENT
Health Policy and Systems Compliance Division
An Inventory of Its Records

Access to or use of this collection is partially restricted.

For details, see Administrative Information.

OVERVIEW OF THE RECORDS

- Agency:** Minnesota. Health Policy and Systems Compliance Division.
- Series Title:** Records,
- Dates:** 1980-1996.
- Abstract:** Files documenting the work of this division, whose activities center mainly around the expansion of affordable health care coverage for more Minnesotans.
- Quantity:** 6.1 cu. ft. (6 boxes and 1 partial box).
- Location:** See Detailed Description section for box locations.

HISTORY OF THE HEALTH POLICY AND SYSTEMS COMPLIANCE DIVISION

Before July 1987, this section was known as the Office of Health Systems Development. In July 1987, the name was changed to Division of Health Systems Development, in August 1991 to Health Care Delivery Systems Division, in August 1994 to Occupational Systems and Compliance Division, and sometime prior to 2000 to Health Policy and Systems Compliance Division.

SCOPE AND CONTENTS OF THE RECORDS

The records include staff biographies; division office memos, minutes, and monthly reports; correspondence of division directors Kathleen P. Burek (1985-1991) and Nan Schroeder (1991-1995), including responses written for the commissioner's office; and directors' subject files.

The subject files (1980-1996) cover such topics as biweekly management meetings, conferences, budget, contracts, health care reform, HMOs, health personnel shortage, health care legislation, integrated service networks, and office administration and personnel. They also include documentation of the Health Economics, Health Occupations, and Health Right/Minnesota Care programs; Burek's service on the Health Plan Regulatory Reform Commission, and the PHP (Physicians Health Plan).

INDEX TERMS

This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:

- Health care reform--Minnesota.
- Health maintenance organizations--Minnesota.
- Health planning--Minnesota.
- Health services accessibility--Minnesota.
- Integrated delivery of health care--Minnesota.
- Medical care, Cost of--Minnesota.
- Medical personnel--Minnesota.
- Medical policy--Minnesota.
- Medicine, State--Minnesota.
- Right to health care--Minnesota.

Persons:

- Burek, Kathleen P.
- Schroeder, Nan.

Organizations:

- Minnesota. Dept. of Health. Occupational and Systems Compliance Division.
- Minnesota. Division of Health Systems Development.
- Minnesota. Governor (1983-1991 : Perpich). Health Plan Regulatory Reform Commission.
- Minnesota. Health Care Delivery System Division.
- Minnesota. Health Economics Program.
- Minnesota. Health Occupations Program.
- Minnesota. Office of Health Systems Development.
- Physicians Health Plan of Minnesota.

ADMINISTRATIVE INFORMATION

Restrictions:

Records in Box 2 and part of Box 3 include private data. Researchers may apply to use those records in compliance with the State Archives access statement.

Preferred Citation:

[Indicate the cited item and folder title here]. Minnesota. Health Policy and Systems Compliance Division. Records. Minnesota Historical Society. State Archives.

See the Chicago Manual of Style for additional examples.

Accession Information:

Accession number(s): 2001-30

Processing Information:

Processed by: Rich Arpi, October 2000

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DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note both the location and box numbers shown below. Each file consists of one folder unless specified otherwise.

Location	Box	
105.H.18.4F	1	Biographies of key division staff, 1985-1995. Division Office memos, 1987-1994. 2 folders. Health Care Delivery Systems Division Monthly Reports (detailed), March, June 1994. Occupational and Systems Compliance Division Monthly Reports, August 1994 – August 1995. 4 folders. Division minutes, August 1985 – 1994. 3 folders. Kathleen P. Burek, Division Director, correspondence, September 1985 – March 1991. 11 folders. Nan Schroeder, Division Director, correspondence, April 1991–1995. 6 folders.

Location	Box	
105.H.18.5B	2	Commissioners letters, December 1983–1993. 22 folders. RESTRICTED. Official responses to correspondence answered by the division but going out under the signature of the commissioner of the Department of Health. Letters going out under the signature of assistant commissioners and other Department of Health personnel are also included. Much of the correspondence deals with complaints against various HMOs (health maintenance organizations) by members of the general public and letters to members of the state legislature concerning reform of the medical care system.

Location	Box	
105.H.18.6F	3	Commissioners letters, 1994–July 1995. 3 folders. RESTRICTED. Division directors subject files: Achievement awards, 1988-1989. Agency Performance Report, Department of Health, September 1994. Assistant director position, 1990.

Background paper, Current Issues Affecting HMOs, February 1988.
Biweekly management meeting notes, 1987-1989.
Charity Care Survey, 1985.
Charity Care, 1987.
Charity Care, background information, 1984-1987.
Children's Health Plan, 1988-1989.
Computers, 1988.
Conferences:
 Health Sciences Public Policy Planning Conference, 1989.
 Minnesota Community Health Conference, September/October
 1993.
 Minnesota Association of Blood Banks, October 2, 1993.
 Rockefeller Institute, November 18, 1993.
 Minnesota Management Conference, February 1994.
 Healthcare Financial Management Association, St. Louis,
 March 1994.
 Subacute Managed Care Conference, September 14, 1994.
 Other conferences, 1994.
Contracts, general requirements, 1980-1989.
Council of Community Hospitals, papers on uncompensated care,
 1984-1985.
Department of Health, Activities in the Health Care System Survey,
 July 1993.
Division budget issues, FY1985-FY1997. 4 folders.
Employee Retirement and Income Security Act (ERISA), 1986-
 1990.
Executive Office/Division Directors meeting minutes, 1987-1990.
Financial Access Work Group, 1985-1986.
Fiscal notes, FY 1990-FY1991, FY1994-FY1995. 2 folders.
Ford Foundation/Harvard University Awards for Exemplary
 Innovations, 1985-1986.
Graduate medical education, 1985.
Grant Program – Robert Wood Johnson Foundation, 1986.
Health Care Efficiency Availability and Reform Today and
 Tomorrow (HEART):
 General information, 1991.
 Legislative language proposals, 1991.
Health Care Reform Proposals: Other states, 1991-1992:
 Alaska–Hawaii. 2 folders.

Location	Box
105.H.19.7B	4

Iowa –Wisconsin. 2 folders.
Health Economics Program:
 General information, 1991.
 Monthly reports, 1991-1994.
 Paper - The Problem of Financial Access to Health Care and
 Recommended Solutions, May 29, 1986.

Paper - The Challenge of Providing Financial Access to Health
Care in Minnesota, October 21, 1986.

Health Maintenance Organization Section, monthly reports, 1991-
1993.

HMOs – Executive Summary, 1994.

Health Occupations Program:

Overview, 1991.

Correspondence, 1990-1991.

Monthly reports, 1991-1994.

Health Personnel Shortage Study, 1989-1990.

Health Plan Regulatory Reform Commission:

General information, 1986-1988.

Background papers, [ca. 1986].

Minutes, January 1988 – June 1988.

Correspondence, 1987-1988. 2 folders.

Health Promotion and Education Division – State Health
Organization Team, 1994.

HealthRight/Minnesota Care Program:

Background information, 1992.

Children's health care issues, 1992.

Fiscal information, 1992.

Hospital grants, 1992.

Insurance rates/loss ratios, 1992.

Legal issues, 1992-1993.

Mandatory participation, 1992.

Medical assistance waivers, 1992. 2 folders.

Position descriptions, 1992.

Rulemaking, 1992.

Wellness studies, 1992.

Location **Box**

105.H.18.8F 5

HealthRight/Minnesota Care legislation:

H.F. 2 and supporting documents, 1991.

Bill drafts, January 12, March 2, March 9, 1992. 3 folders.

Conference Committee, H.F. 2800/S.F. 2603, April 1992.

H.F. 2800 Fourth Engrossment, 1992.

House File 2800 amendments, 1992.

Senate File 2603, Third and Fifth Engrossments, 1992.

House amendments to S.F. 2603, 1992.

Bill draft, March 1993.

H.F. 1178/S.F. 900. April 1993.

H.F. 1178/S.F. 900, May 1993.

Bill drafts, May 6, 1993.

H.F. 1178 Unofficial Engrossment, 1993.

H.F. 1178. First Engrossment, 1993.

H.F. 1178. Fourth Engrossment, May 3, 1993.

H.F. 1178 amendments, 1993.

S.F. 900. Second Engrossment, 1993.
S.F. 900. Fifth Engrossment, 1993.
S.F. 900. Sixth Engrossment, 1993.
S.F. 900 amendments, 1993.
Correspondence, April-May 1993.

Location	Box	
105.H.18.7B	4(cont.)	Hospital Price Study, 1985-1987. Interagency Task Force on Mental Health Regulation, 1990-1991.

Location	Box	
105.H.18.9B	6	Integrated Service Networks: Executive summary, November 1993. Consumer, December 1993. Formation, 1993. Reports, December 1993 - February 1994. Workgroup 1 – Finance and Administration, 1993-1994. Workgroup 3 – Quality Assurance and Enrollee Rights, September/October 1993. Legislation files: Health economics, 1987-1988. Healthspan, 1987. Healthspan 1988: H.F. 150, 1987-1989. Legislative proposals, 1988. Legislative proposals, 1989-1990. 2 folders. State-subsidized Health Insurance Plan, House File # 2, veto information, June 3, 1991. Health Care Access Commission, bill summaries, 1991. Legislative proposals, 1992. Legislative initiatives, 1993. Legislative proposals, 1994. Health maintenance organizations, 1994. Market Reform Task Force Report, October 1993. Minnesota Council of HMOs – Health Care Reform Proposal, December 1991. Minnesota Emergency Medical Services Advisory Council, August 4, 1994. Minnesota Medical Association, reports to, 1987-1989. Medical Assistance – Prenatal Care Initiatives – Report and recommendations, October 1986. Medical Assistance Waiver (OP), 1994. Monthly reports, from various division departments, scattered, 1991- 1994. Nursing shortage, 1989. Organizational charts, 1985-1995. Peterson, Kent, Health Care Reform Speech, Inver Hills Community College, August 1, 1994.

Physicians Health Plan of Minnesota (PHP), 1985-1989.
Primary Care Network, Inc., 1985.
Preventive block grant, 1992.
Retreats:
 Executive Office/Division Director Retreat, October 8, 1985.
 Commissioners Staff Retreat, June 24, 1986.
 Division Retreat, May 1988.
 Division Retreat, May 21, 1990.
 Division Directors, July 1990.
 Departments of Health and Human Services, June 28, 1994.
Saint Cloud Hospital meeting with DHS, August 5, 1994.
Section chiefs meetings, 1989-1991.
Service Delivery Committee, October 1992 - March 1993. 3 folders.

Location **Box**

106.D.14.10F

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Strike plan, 1991-1993.
Support Staff minutes, 1987-1994.
Task Force on Health Care Issues, 1986.