



MINNESOTA HISTORICAL SOCIETY
Minnesota State Archives

ADMINISTRATION DEPARTMENT
Intergovernmental Information Systems Advisory Council
An Inventory of Its Records

OVERVIEW OF THE RECORDS

Agency: Minnesota. Intergovernmental Information Systems Advisory Council.
Series Title: Records.
Dates: 1966-1999.
Quantity: 5.0 cu. ft. (5 boxes).
Location: See Detailed Description section for box locations.

SCOPE AND CONTENTS OF THE RECORDS

Correspondence, membership lists, grant records, and subject files documenting the council's administration, programs, and affiliations. The correspondence is mainly that of the executive director and covers all aspects of the council's work. The grant records, which mainly detail council grants made to local governments and agencies, include correspondence, grant request logs, and individual grant files.

The subject files cover such topics as the council's annual planning conferences (1983-1988), computer symposium for local government (1983-1992), telecom conferences (1989-1993), and Pacesetter Awards (1988-1995); data privacy issues (1974-1977); government training service (1978-1982); and relations with the Higher Education Coordination Commission (1972-1973), Governor's Advisory Council on State-Local Relations (1987-1988), Information Policy Council/Office (1986-1988), and Metro 2 (1972-1973). Also included in the subject files are directors' monthly reports (1988-1992) and a history of the council covering 1972-1997.

RELATED MATERIALS

Administration Department: Assistant Commissioner: International Information Systems Advisory Council correspondence and subject files (cataloged separately).

INDEX TERMS

These records are indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:

Data protection--Law and legislation--Minnesota.
Government aid to information services--Minnesota.
Information policy--Minnesota.
Information services--Government policy--Minnesota.
Local government--Minnesota--Data processing.
School districts--Minnesota--Twin Cities Metropolitan Area--Information services.
State-local relations--Minnesota.
Teleconferencing--Minnesota.

Places:

Minnesota--Information services.

Organizations:

Minnesota. Dept. of Administration.
Minnesota. Dept. of Administration. Information Policy Office.
Minnesota. Governor's Advisory Council on State-Local Relations.
Minnesota Higher Education Coordinating Commission.

ADMINISTRATIVE INFORMATION

Preferred Citation:

[Indicate the cited volume and page or item and folder title here]. Minnesota.
Intergovernmental Information Systems Advisory Council. Records. Minnesota Historical Society. State Archives.

See the Chicago Manual of Style for additional examples.

Accession Information:

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DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note both the location and box numbers shown below. Each file consists of one folder unless specified otherwise.

Location	Box	
106.I.14.1B	1	IISAC correspondence: Primarily correspondence of the division director. 1969–1988. 24 folders.
106.I.14.2F	2	1989-1999. 9 folders. IISAC member correspondence, 1972-1976. 2 folders. Includes meeting minutes (scattered) and bylaws. IISAC membership lists, 1974-1977, 1986-1988. 2 folders. Grant records: Grant correspondence, 1987-1988. Grant request log, FY1980. Grant award requests, FY1980. Grant history, 1974-1995. Proposals for funding, 1974-1976. 4 folders. Actually requests to IISAC for grant funds. Grant requests, 1978-1981. Community Programs Information Systems, Inc. Child Support Collections Systems. Computer Aided Appraisal Systems. 5 folders. Consortium of Ramsey County Municipalities. Government Training Service. League of Minnesota Cities. Minnesota County Research Foundation. 1 folder.
106.I.14.3B	3	Minnesota County Research Foundation. 3 folders. Morris, City of. St. Louis Park, City of. Wright County. Grant requests, September 1, 1983. Grant reports, [ca. 1985]-1989. Subject files: [Governor's] Advisory Council on State-Local Relations Study, 1987-1988. 2 folders. Annual Planning Conference, 1983–1998. 16 folders. Area vocational-technical institutes data processing career training, undated. Association of Minnesota Counties, Annual Conference, November 14, 1979.

Location	Box	
106.I.14.3B	3	Auditor/FinRep controversy, miscellaneous correspondence, news and documentation, August 8–November 8, 1995. Computer Assisted Assessment Overview, 1983. Computer fundamentals, Duluth, July 1983. Computer Management for Human Services, 1988.
106.I.14.4F	4	Computer show, May 4, 1983. Computer Symposium for Local Government, 1983–1992. 8 folders. The Computer Symposium was sponsored annually by the Government Training Service, financially supported by IISAC. Critical Opportunities for the FY1986-1987 Biennium. Data privacy correspondence and reports, February 21, 1974 – November 10, 1977. Director's Reports, September 1988 – December 1992. The director of IISAC put out reports roughly monthly. Further reports can be found in the council and executive committee minutes files (cataloged separately). Financial planning spreadsheet class, 1984–1985. Futures Report: Setting the Course for a New Era, January-February 1988. Gemunis meeting, May 18, 1983. Government Training Service (GTS): General correspondence, 1978-1979. GTS workshop, April 23, 1979. 2-1/2 Hour Seminar, June 1979. GTS survey, 1979. St. Cloud, March 5-7, 1980. Mankato, September 1980. 2-1/2 Hour Seminar, November 20, 1981. GTS Analysis, Evaluation and Selection of E/W, 1979-1982. Governor's Blue Ribbon Committee on Information Policies, 1984. Grant Thornton: Consultant's correspondence, 1986-1987. Higher Education Coordinating Commission (HECC), 1972-1973. 2 folders. Includes minutes of HECC's computer advisory committee. History of IISAC, September 18, 1972–1997. IISAC budget review meeting, July 10, 1984. IISAC Orientation Handbook for New Members, [ca. 1975]. IISAC rules, November 23, 1973 – October 12, 1978. IISAC software, 1985-1988. "Information Systems in the State of Minnesota, 1970-1980," [ca. 1969]. 3 folders.

Location	Box	
106.I.14.4F	4	Information Policy Office/Council: Minutes, 1986, 1988. Scattered. Placement Report, February 1988. Plan Review, December 22, 1987. Standards Committee, 1987-1988. Inver Grove Heights meeting, May 2, 1983. Legislation, 1987. Lobbying for funding for FY86 and FY87, December 5, 1984 –April 30, 1985. McGladrey Hendrickson Data Interchange Study, June 1985.
115.F.17.5B	5	Metro 2, 1972-1973. 3 folders. Includes correspondence, meeting minutes, joint powers agreement, and background information. Metro 2 was a joint powers organization formed by the school districts of Minneapolis, St. Paul, Robbinsdale, and Mounds View to pursue cooperative analysis, development, and utilization of data processing systems. Micro-Computer Contest: Announcement, May 1983. Applications, 1983-1984. 3 folders. Winners, 1984. Minnesota Counties Computer Cooperative Data Processing User Survey Results, September 1984. Minnesota Counties Computer Cooperative, Statement of Strategic Direction, [ca. 1988]. Minnesota Educational Computing Corporation: Utility billing, 1985-1986. Mission statements and bylaws, 1976-1987. Pacesetter Awards, 1988–1995. 2 folders. The Pacesetter Awards were awarded yearly by IISAC to government organizations in recognition of innovative progress in the area of information processing. The 1992 records are missing. Plan for IISAC, 1966–1979. Planning, 1981-1982. 2 folders. Planning Conferences: July 1986. June 1987. May 1988. October 1989.

Location	Box	
115.F.17.5B	5	<p>Property Tax, position report, 1987. Samples, undated. 4 folders. For data processing contracts, procedures for requesting, evaluating, and selecting a low-cost computer system, and vendor proposals.</p> <p>Small City Management Information System (SCMIS) finance, July 22–October 5, 1982. SCMIS Symposium, February 18, 1987. Superboard Bill, H.F. 867, April 5, 1983. Symposiums: Cragun's, November 1987. Minneapolis, February 1988. TechTRAIN Project, November 6, 1996 – March 17, 1998. Telecom Conference, 1989–1993. 5 folders. The Telecom Conference was sponsored annually by IISAC.</p> <p>Texas Instruments 59, P.R. data, 1980. Texas Instruments, 990/10, P.R. data, 1980. Wayzata, Pat Stocker, 1981. Welfare information systems, 1972. Workshop materials for Information Systems for Local Government, October 1980.</p>