



MINNESOTA HISTORICAL SOCIETY
Minnesota State Archives

ADMINISTRATION DEPARTMENT
Intergovernmental Information Systems Advisory Council
An Inventory of Its Printed Materials

OVERVIEW OF THE RECORDS

Agency: Minnesota. Intergovernmental Information Systems Advisory Council.
Series Title: Printed materials.
Dates: 1971-1999.
Quantity: 4.0 cu. ft. (4 boxes).
Location: See Detailed Description section for box locations.

SCOPE AND CONTENTS OF THE RECORDS

Council newsletters, *IISAC Update* (1985-1988) and *The IISAC Chronicle* (1993-1999); set of numbered informational reports (1980-1983); and chronological plans, reports, and data processing manuals on management, information, and accounting systems for Minnesota municipalities, townships, and counties, and in the area of mental health, economic development, and other human services in Minnesota. A portion of the records pertain to IISAC-funded systems established under the aegis of the Arrowhead Regional Development Commission.

INDEX TERMS

These records are indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:

Economic development.
Electronic data processing documentation--Handbooks, manuals etc.
Government aid to information services--Minnesota.
Human services--Minnesota.
Information policy--Minnesota.
Information services--Government policy--Minnesota.
Mental health services--Minnesota.

Planning.
State-local relations--Minnesota.

Places:

Minnesota--Economic conditions.
Minnesota--Information services.

Organizations:

Arrowhead Regional Development Commission.
Minnesota. Dept. of Administration.

Titles:

Minnesota. Intergovernmental Information Systems Advisory Council. IISAC update.
Minnesota. Intergovernmental Information Systems Advisory Council. The IISAC
chronicle.

ADMINISTRATIVE INFORMATION

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See the Chicago Manual of Style for additional examples.

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DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note both the location and box numbers shown below. Each file consists of one folder unless specified otherwise.

Location	Box	
111.G.9.5B	1	<p><i>IISAC Update</i>, 1985-1988. Published monthly by the staff as a memorandum for the purpose of informing its members on current happenings. Sometimes titled <i>IISAC Update Report</i>.</p> <p><i>The IISAC Chronicle</i>, 1993-1999. Volumes 1-7. Vol. 1, # 2, 3, 4 (May, July, October 1993; January 1994) Vol. 2, #1, 3, 4 (April, October 1994; January 1995) Vol. 3, # 1, 2, 3, 4 (April, August, October 1995; January 1996) Vol. 4, # 1, 2, 3, 4 (April, July, October 1996; January 1997) Vol. 5, # 1, 2, 3, 4, 5, 6 (April, June, September, November 1997; (January, April 1998) Vol. 6, # 2, 3, 4 (July, October 1998; January 1999) Vol. 7, # 1, 2 (April, July 1999)</p> <p><i>IISAC Report</i>, undated, 1980-1983. Report Nos. 1-5. 5 reports in 1 folder. Report No. 1. This is IISAC..., January 1981. Report No. 2. This is LOGIS: Local Government Information Systems Association..., July 1983. Report No. 3. This is MCIS: Minnesota Counties Information System..., July 1983. Report No. 4. This is GTS: Government Training Service..., undated. Report No. 5. Needs Assessment for Computer-Assisted Information Systems..., 1982. Report No. 6. Local Government Data Processing Approaches in the State of Minnesota..., January 1980. Report No. 7. This is City of Fridley Data Processing Alternatives..., May 1979. Report Nos. 8-16. 9 reports in 1 folder. Report No. 8. A Generalized Utility Billing System for Small Cities..., undated. Report No. 9. This is MCCC: Minnesota Counties Computer Cooperative..., July 1983. Report No. 10. CoFars: County Financial, Accounting and Reporting Standards..., July 1983. Report No. 11. IISAC Grant Awards FY 1974 – FY 1980, February 1981.</p>

Location	Box	
111.G.9.5B	1	<p>Report Nos. 8-16 (cont.):</p> <p>Report No. 12. A Summarization (including chart) of the findings of IISAC Report #6, "Local Government Data Processing Approaches in the State of Minnesota," February 1981.</p> <p>Report No. 13. This is CSIS: Community Services Information System..., July 1983.</p> <p>Report No. 14. SCMIS: Small Cities Management Information System..., 1982.</p> <p>Report No. 15. Human Services Financial System..., July 1983.</p> <p>Report No. 16. CSCS: Child Support Collections System..., July 1983.</p> <p>Report No. 1. This is IISAC..., August 1987.</p> <p>Plans, reports, and manuals:</p> <p>A Plan of Action for Developing an Integrated Data System for Minnesota Municipalities and Counties—Phase One, Final Report, 1971. 1 folder and 2 volumes.</p> <p>Submitted to the Administration Department and Metropolitan Council and prepared by Systems and Computer Technology Corporation.</p> <p>Vol. I. Management Summary.</p> <p>Vol. II. The Plan of Action.</p> <p>Vol. III. Results of Systems Analysis.</p> <p>Vol. IV. The Conceptual Design.</p> <p>Interim System Report for Minnesota Local Government Integrated Data System Project, 1971.</p> <p>Reference Volume of Existing Applications Software for Municipal Governments, 1971.</p> <p>Intermediate Design Report for Minnesota Integrated Data System, Phase 2, 1972. 2 folders.</p> <p>IISAC Master Planning Documents, 1973-1981. 2 folders.</p> <p>Geocoding Committee Summary Report, November 26, 1973.</p> <p>Arrowhead Regional Development Commission, 1974-1978. 15 folders.</p> <p>Reports and data processing manuals regarding planning and information systems for human resources, mental health, staff services and fiscal uses. Submitted to the IISAC by the Arrowhead Regional Development Commission as part of IISAC funded grants.</p> <p>Arrowhead Regional Development Commission Regional Planning Information System Proposal, 1974.</p>

Location	Box	
111.G.9.5B	1	<p>Arrowhead Regional Development Commission (cont.): Human Resources Information System: Arrowhead Indicators 1970 and 1974, May 1976. 1 volume in folder. System Design Manual, October 1975.</p> <p>Comprehensive Human Resources Planning Report (Regional Development Commission Workshop), June 1975. 1 volume in folder.</p> <p>Arrowhead Regional Mental Health Information System: Conceptual Description, March 1978. 1 volume in folder. Inquiry System Manual, October 1977. 1 volume in folder. Interim System Manual, September 1978. 1 volume in folder. Manual, 1977. 1 volume in folder. Reports Manual, March 1978. 1 volume in folder. System Design and Sample Reports, 1977. 1 volume in folder. Users' Instruction Manual, January 1977. 1 folder.</p>
111.G.9.6F	2	<p>Staff Activity Information System: Agency Preparation Manual, January 1978. 1 volume in folder.</p> <p>Staff Services System: Set Up Instructions, December 1977.</p> <p>Fiscal: General Ledger Users' Manual, 1978. 1 volume in folder. Municipal Financial System Report, 1978. Feasibility study concerning provision of centralized support of automated municipal financial systems for the Arrowhead Region municipalities.</p> <p>Grants to the Arrowhead Regional Development Commission Summary Report 1975–1977, August 1978.</p> <p>City of Maplewood Progress Report: Feasibility of a Joint Data Processing Project by a Consortium of Ramsey County Municipalities, 1975. 1 volume in folder. Submitted to IISAC.</p> <p>Establishing Joint Management Systems in the Outstate Area, 1975. 1 volume in folder.</p> <p>Itasca Scanner Project, 1975.</p> <p>Manual for Uniform Financial Accounting and Reporting System for Minnesota Schools, 1975. 2 folders.</p> <p>Land Records and Computer Assisted Assessment Project Progress Report, July 1, 1975.</p> <p>Assessing Field Card Survey, November 1975 – March 1976.</p>

Location	Box	
111.G.9.6F	2	<p>Human Services in Minnesota, 1976-1977. 5 volumes in 2 folders. Submitted by the Administration Department's Human Services Division to the Legislative Auditor.</p> <p>Economic Security and Health and Social Services, Executive Summary.</p> <p>Delivery Systems in Local Government, Executive Summary.</p> <p>A Description of Human Services with Substate Service Areas.</p> <p>Human Services Boards.</p> <p>Human Services Financial Reporting.</p> <p>Final Report by the Minnesota Analysis and Planning System (MAPS) on the Data Acquisition Project, July 29, 1976.</p> <p>An Examination of Management Considerations in the Blue Earth County Human Services Board Operation, 1977-1978. 2 items in 1 folder.</p> <p>Report on Phase I and Final Report to IISAC.</p> <p>Blue Earth County Accounting Manual—An Adaptation of the Proposed State-Wide Chart of Accounts, undated.</p> <p>A Review of City Financial Reporting for Cities Over 2,500 Population, 1978. 1 volume in folder.</p> <p>Report to IISAC by State Auditor.</p> <p>Requisitions for Uniform Accounting, Budgeting and Financial Reporting Standards for Minnesota Counties, 1978. 2 volumes. Prepared for Minnesota Counties Research Foundation.</p> <p>Progress Report, January 1, 1979.</p> <p>MCRF (Minnesota Counties Research Foundation)/Scott County Pilot Automated Design, 1980. 2 folders.</p> <p>Generalized Utility Billing for Small Cities Overview, 1980.</p> <p>Generalized Utility Billing for Small Cities, 1981.</p> <p>Hiawatha Land Computer Consortium Evaluation of Data Processing Alternatives, June 1980. 2 folders. Includes appendices.</p> <p>Human Services Planning System and Data Base, 1980.</p> <p>Local Government Data Processing Approaches and Appendices, January 1980.</p>

Location	Box	
115.F.17.3B	3	<p>Minnesota Community Action Data System Proposal, 1980. 9 folders.</p> <p>Submitted by the Economic Development Department for funding for the Arrowhead Economic Opportunity Agency in Virginia.</p> <p>Community Health Services (CHS) Reporting System Document, 1981.</p> <p>Utility Billing Training Agenda, December 15, 1982.</p> <p>Design for Microcomputer-Based Municipal Liquor Store Inventory Control System, October 1983.</p> <p>IISAC and the Blue Ribbon Committee Report on Information Policies, [ca. 1984].</p> <p>Planning and Implementing Management Information Systems within Minnesota Local Governments, 1984–1985.</p> <p>A History of Automation at the State of Minnesota, [ca. early 1984]. A compilation of the history of data processing within the State by Representative Phyllis Kahn; draft version.</p> <p>IISAC Overview Package, 1984.</p> <p>IISAC Operations Review, January–July 1984.</p> <p>Financial Planning with Microcomputers: A Guide for Cities, June 1984.</p> <p>Data Processing User Survey Results, September 1984.</p> <p>Report of the Governor’s Blue Ribbon Committee on Information Policies, November 1984.</p> <p>Major Systems Life Cycle Analysis Report, December 1984.</p> <p>Liquor Store Inventory User Manual, 1985.</p> <p>Financial Planning with Micro-Computers: Supplement, August 1985.</p> <p>TCIS (Trial Court Information System)/ENFORS Interface Feasibility Study Final Report, August 29, 1985. ENFORS is an automated record management system software package designed for law enforcement agencies.</p> <p>IISAC Critical Opportunities for the FY86–87 Biennium, 1986.</p> <p>Minnesota Educational Computing Corporation: Micro-Finance System Documentation, January 1986.</p> <p>Report of the Interagency Data Communications Planning Team, August 1986.</p> <p>Planning and Implementing Management Information Systems within Local Government Fifteen Year Report, 1972–1987, 1987.</p>

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115.F.17.3B	3	<p>Serving Local Governments: New Opportunities, May 18, 1987. A report to the Minnesota Department of Administration by Mick Senese.</p> <p>Grant Thornton Study, August 1987. Futures Report, FY1988. Accounting Manual for Small Cities and Towns in Minnesota, 1988. Synopsis of the St. Louis County Sheriff's Department Investigative Computer System, 1988. MATCHS Enhancement Grant, December 7, 1989. Communication for the '90s: Electronic Transmission of Data and Information Resources for Governmental Agencies in Rural Minnesota, January 28, 1991. Information System Funding Recommendations, 1992-1993. Improving the Local Government Financial Reporting Final Report, February 1992. 2 folders. Accompanied by supporting materials (January 1991 – September 1995).</p>
115.F.17.4F	4	<p>GIS Survey, July 1992. Technical Report #92-14: A Survey about Using GIS Results and Technical Report, August 14, 1992. Intergovernmental Information Systems Executive Committee FinRep II Status Report, November 5, 1992. Information Policy Office Information Strategies and Planning Division FY93 3rd and 4th Quarters, 1993. Introduction to Chaos, April 30, 1993. Improving the Local Government Financial Reporting Phase II, May 1993. Improving the Local Government Financial Reporting Phase II, Final Report Appendix, May 1993. Board Member Study, October 13, 1993. IISAC 1993 Strategic Plan, November 10, 1993. Improving the Local Government Financial Reporting for Cash Townships, January 1994. Improving the Local Government Financial Reporting for Medium GAAP (Generally Accepted Accounting Practices) Cities, January 1994. Improving the Local Government Financial Reporting for Small Cash Cities, January 1994. Improving the Local Government Financial Reporting for Small Counties, January 1994. Improving the Local Government Financial Reporting for Small GAAP Cities, January 1994.</p>

Location	Box	
115.F.17.4F	4	<p>Improving the Local Government Financial Reporting for Special Districts, January 1994, May 1995.</p> <p>Computer Hardware and Software Survey for Local Units of Government in Minnesota, October 24, 1994.</p> <p>Total Survey Population Report, January 25, 1995.</p> <p>Improving the Local Government Financial Reporting for Cities, June 1995.</p> <p>Improving the Local Government Financial Reporting for Counties, June 1995.</p> <p>Improving the Local Government Financial Reporting for Townships, August 1995.</p> <p>Network IT, 1996–1997.</p> <p>Implementation Guide for Parcel Based GIS, October 23, 1996.</p> <p>Testimony Concerning the Year 2000, January 8, 1998.</p> <p>Improving the Local Government Financial Reporting System: A Legislative Initiative, August 19, 1998.</p> <p>Improving the Local Government Financial Reporting FinRep (Financial Reporting) Project Final Summary, December 1998.</p> <p>Community Outreach for Information Technology Planning Workshop Report, December 7, 1998.</p> <p>Final Report Minnesota Emergency Response Mapping Software (MERMS) Project, December 15, 1999.</p>