



MINNESOTA HISTORICAL SOCIETY
Minnesota State Archives

NATURAL RESOURCES DEPARTMENT Parks and Recreation Division

An Inventory of Its Reading Files

OVERVIEW OF THE RECORDS

Agency: Minnesota. Division of Parks and Recreation.
Series Title: Reading files.
Dates: 1970-1994.
Quantity: 15.3 cu. ft. (16 boxes).
Location: See Detailed Description section for box locations.

SCOPE AND CONTENTS OF THE RECORDS

General correspondence, primarily outgoing, of the Park Development and Resources Section (1974-1987), and copies of outgoing letters of the Parks and Recreation Division in general and of individual staff members. Most heavily represented are division directors U. W. Hella (1970-1972) and Don D. Davison (1973-1986), recreation systems coordinator Milt Krona (1971-1986), administrative manager Wayland K. Porter (1975-1994), field operations supervisor Don Jueneman (1980-1983), and programs coordinator R. W. Hosfeld (1973-1982).

Also included are Park Planning and Research Department correspondence (1976-1981), governor's signature letters (1978-1982), and commissioner's letters (1974-1986).

Forms part of the records of the Minnesota Department of Natural Resources.

INDEX TERMS

This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:

Parks—Minnesota—Management.
Parks—Planning—Minnesota.
Recreation and state—Minnesota.
Recreation areas—Minnesota.

Persons:

Davison, Don.
Hella, U. W., 1908-.
Hosfeld, R. W.
Jueneman, Don.
Krona, Milt.
Porter, Wayland.

Organizations:

Minnesota. Dept. of Natural Resources.

ADMINISTRATIVE INFORMATION

Preferred Citation:

[Indicate the cited item and folder title here]. Minnesota. Division of Parks and Recreation. Reading Files. Minnesota Historical Society. State Archives.
See the Chicago Manual of Style for additional examples.

Accession Information:

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DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note both the location and box numbers shown below.

Location	Box	
103.E.19.2F	1	Park Development and Resources Section general correspondence, 1976-1987. 16 folders. Reading files, 1971. 6 folders. Merlin H. Berg. Curt Bernd. Dorothy Farrell. Norman Kordell. John Martin.
103.E.19.3B	2	Ralph Welte. General reading files, 1971. [0.2 cu. ft., letter size, empty] [General reading files, 1972: Location Unknown]
103.E.19.4F	3	General reading files, 1973.
111.G.5.3B	4	General reading files, 1974.
111.G.5.4F	5	General reading files, 1975.
103.E.19.5B	6	Reading files of individuals: Dave Flipp, 1976-1978. Frank Svoboda, 1978-1979. Bobbie Gallup, January - July 1992. Visitor Services Coordinator. Bill Weir, November 1983 - July 1984. Regional Park Supervisor. R. W. Hosfield, 1973-1982. 10 folders. Programs Coordinator. Frank Knoke, 1976-1979, 1983-1984. 6 folders. Environmental Review and Land Acquisition Specialist. Milt Krona, 1971, 1973-1986. Recreation Systems Coordinator. 1971, 1973-1974. 4 folders. Yellow carbons.

Location	Box	
103.E.19.6F	7	November-December 1974. Pink carbons; overlap with 1974 file of yellow carbons. 1975-1976. 3 folders. Pink carbons. 1977. White carbons. 1978-1980. 3 folders. Pink carbons. 1981-1985. 6 folders. Pink carbons and white photocopies. 1984-1986. 8 folders. Photocopies. Don D. Davison, 1973-1986. Director, Division of Parks and Recreation. 1973-1974. 3 folders.
103.E.19.7B	8	1975-1979. 23 folders.
133.B.20.2F	11	1985-1986. 12 folders.
103.E.19.8F	9	U. W. Hella, 1970, 1972. Director, Division of Parks and Recreation. 1970. [Missing 1971.] January 1972.
103.E.19.9B	10	February-December 1972. DeBoer, Merle, November 1977 - April 1980. 4 folders. Operations Specialist, 1977-1979; Field Operations Coordinator, 1980. Hains, Ron, 1985-1986, 1990. 4 folders. Operations Manager. Jueneman, Don, 1980-1983. Field Operations Supervisor. July 1980 - 1981. 4 folders.
133.B.20.3B	12	1982 - October 1983. 7 folders. Porter, Wayland K., 1975-1994. Recreation Planner, 1975-1977; Recreation Coordinator, 1978; Park Systems Supervisor, 1979; Park Systems Manager, 1980-1983; Administrative Manager, 1989-1994. November 1975 – July 1980. 15 folders.

Location	Box	
133.B.20.4F	13	August 1980 - October 1983. 6 folders. 1985. 1 folder. January 1989 - December 1991. 12 folders.
133.B.20.5B	14	January 1992 - December 1994. 5 folders. Strohkirch, John, June 1980 - October 1983, 1985-1986. 8 folders. Parks Development Specialist. Park Planning and Research Department correspondence, 1976-1981. 24 folders. 1976. 2 folders. May - November 1977. January - September 1978. 3 folders.
133.B.20.6F	15	Thomas Polasik, Harry R. Roberts, Otto Christensen, September 1978 - April 1981. 5 folders. Jim Dustrude, Kathleen Wallace, Ray Norrgard, October 1978 - April 1980. 5 folders. Otto Christensen and Laurie Young, October 1978 - March 1981. 4 folders. Greg Rosenow, Norman Holmberg, Linda Magozzi, October 1978 - September 1979. Michael Miller and Dennis Thompson, October 1978 - May 1981. 4 folders. Governor's signature letters, 1978-1982. 5 folders. Commissioner's letters, 1974-1986. 16 folders. 1974-1979. 4 folders.
133.B.20.7B	16	1980-1986. 12 folders. <i>[0.5 cu. ft. full, letter]</i>