



MINNESOTA HISTORICAL SOCIETY  
Minnesota State Archives

## SAUK CENTRE HOME SCHOOL FOR GIRLS An Inventory of Its Correspondence

**RESTRICTED**

**For details, see Administrative Information.**

### OVERVIEW OF THE RECORDS

**Agency:** Minnesota Home School for Girls.  
**Series Title:** Correspondence,  
**Dates:** 1973-1984.  
**Quantity:** 1.0 cubic feet (2 partial boxes).  
**Location:** See Detailed Description section for box locations.

### SCOPE AND CONTENTS OF THE RECORDS

Correspondence relating to the many aspects of the institution's management, particularly administration of the buildings, programs, inmates, and staff. Included are files of superintendent Harvey C. Akerson (1973-1982), community relations director Hank Kessler (1981-1983), special assistant to the commissioner Fred Holbeck (1973-1975), and commissioners and deputy/assistant commissioners Kenneth Schoen (1973-1978), Jack Young (1979-1982), Elizabeth Buckley and Thomas Foley (1976-1978), Howard Costello (1973-1984), Pat Mack (1974-1979), Pat McManus (1974), Milton Olson (1973-1974), and Orville B. Pung (1973-1982).

### INDEX TERMS

*These records are indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.*

**Topics:**

Female juvenile delinquents--Minnesota.  
Juvenile corrections--Minnesota.

Juvenile delinquents--Institutional care--Minnesota.  
Juvenile detention homes--Minnesota--Administration.  
Schools--Minnesota.

**Places:**

Sauk Centre (Minn.).

**Persons:**

Akerson, Harvey C.  
Buckley, Elizabeth A.  
Costello, Howard J.  
Foley, Thomas J.  
Holbeck, Fred.  
Kessler, Hank.  
Mack, Pat D.  
McManus, Pat.  
Olson, Milton S.  
Pung, Orville B.  
Schoen, Kenneth F.  
Young, Jack.

**Organizations:**

Minnesota Correctional Facility--Sauk Centre.

**ADMINISTRATIVE INFORMATION****Restrictions:**

Some of these records include private information about individuals. Records with private information are closed for 75 years from date of last entry in the record. The restricted records are noted in the finding aid. Researchers must apply for permission to use these records. Please consult library staff for more information.

**Preferred Citation:**

*[Indicate the cited volume and page or item and folder title here].* Minnesota Home School for Girls. Correspondence. Minnesota Historical Society. State Archives.  
*See the Chicago Manual of Style for additional examples.*

**Accession Information:**

Accession number(s): 2000-45

**Processing Information:**

Processed by: Jennifer Johnson, December 1999.  
PALS ID No.: 0900322658

## DETAILED DESCRIPTION OF THE RECORDS

*Note to Researchers: To request materials, please note both the location and box numbers shown below. Each file consists of one folder unless specified otherwise.*

<b>Location</b>	<b>Box</b>	
109.H.6.7B	1	Superintendent's correspondence, 1973-1982. 3 folders. <b><u>RESTRICTED</u></b> Files of Harvey C. Akerson.
126.J.7.6F	2	Commissioner' office correspondence, 1973-1984. 17 folders. Buckley, Elizabeth A./Foley, Thomas J., 1976-1978. Elizabeth Buckley served as Assistant to the Commissioner, then as Deputy Commissioner. Thomas Foley served as Deputy Commissioner. Costello, Howard J., 1973-1984. 4 folders. <b><u>RESTRICTED</u></b> Deputy Commissioner. Holbeck, Fred, 1973-1975. Special Assistant to the Commissioner. Mack, Pat D., 1974-1979. 2 folders. <b><u>RESTRICTED</u></b> Assistant Commissioner. McManus, Pat, 1974. Deputy Commissioner. Olson, Milton S., 1973-1974. <b><u>RESTRICTED</u></b> Deputy Commissioner. Pung, Orville B., 1973-1982. 4 folders. <b><u>RESTRICTED</u></b> Deputy Commissioner. Schoen, Kenneth F., 1973-1978. 2 folders. Commissioner. Young, Jack, 1979-1982. Commissioner. Correspondence, Institution Community Relations, 1981-1983. <b><u>RESTRICTED</u></b> Appear to have been kept by Director Hank Kessler.