



MINNESOTA HISTORICAL SOCIETY  
Minnesota State Archives

## SMALL BUSINESS CONFERENCE AND COMMISSION An Inventory of Its Records

### OVERVIEW OF THE RECORDS

**Agency:** Minnesota Small Business Conference and Commission.  
**Series Title:** Records,  
**Dates:** 1981-1984.  
**Quantity:** 1.75 cu. ft. (2 boxes).  
**Location:** See Detailed Description section for box locations.

### SCOPE AND CONTENTS

Correspondence, publicity materials, minutes, memos, delegate records, staff files, background materials, and the conference's final report. The records focus on arrangements for the several meetings held throughout Minnesota to discuss issues of concern to small business, the development of recommendations to be submitted to the legislature, and publicity and public contacts regarding the work of the conference.

### INDEX TERMS

*These records are indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.*

#### **Topics:**

Business—Minnesota.  
Small business—Minnesota.  
Publicizing.

#### **Organizations:**

Minnesota Conference on Small Business.  
Minnesota Commission on Small Business.

**ADMINISTRATIVE INFORMATION****Preferred Citation:**

*[Indicate the cited volume and page or item and folder title here].* Minnesota Small Business Conference and Commission. Records. Minnesota Historical Society. State Archives.

*See the Chicago Manual of Style for additional examples.*

**Accession Information:**

Accession number(s): 982-126

**Processing Information:**

Catalog ID No.: 1704199

**DETAILED DESCRIPTION OF THE COLLECTION**

*Note to Researchers: To request materials, please note the location shown below. Each file consists of one folder unless specified otherwise.*

**Location**

112.K.15.7B

**Administrative files:**

Articles.

Contributors.

Correspondence, Commissioner Gene Wright.

Correspondence, Executive Director Beverly Braun.

Delegate apportionment.

Delegate letters.

Delegate lists.

Final Report to the Governor of the State of Minnesota and The Minnesota State Legislature, 1981, 1984.

Issue organization.

Legislators' letters.

Legislation.

Memos.

Minutes and agendas.

Includes cassette recording of June 2, 1981 meeting.

News release.

Overview of conference.

Promotional activities.

Public appearances.

Publicity miscellaneous.

Publicity reports, June-November 1981. 1 folder, 1 volume.

Recommendations.

Regional meetings.

**Location**

112.K.15.7B

Registrars and facilitators.

Staff meetings.

State conference rules.

Work plan.

## Subject files:

Alembic Inc.

American National Bank.

Attorney General.

Associations.

Carlson Companies.

Charlie's Café.

College of St. Thomas.

Control Data.

Data Card Corporation.

Economic Development Department.

First Bank Minneapolis.

First Bank St. Paul.

Governor Quie.

Honeywell.

J. R. Kirkland.

Legislative Reference Library.

McGladrey Hendrickson and Company.

Minnesota Association of Commerce and Industry [MCI].

Minnesota Bankers Association.

Minnesota Business League.

Minnesota Business Partnership, Inc.

Minnesota businesses.

Minnesota chambers.

Minnesota White House Coalition of Small Business.

National Association of Women Business Owners [NAWBO].

North Hennepin Community College.

Northwestern Bank of St. Paul.

Northwestern Bell.

Oppenheimer, Wolff, Foster, Sheppard and Donnelly.

Owatonna Tool.

Peat, Marwick, Mitchell and Company.

Senator Dave Durenberger.

Small Business Administration Small Business Week, May 10-17,  
1981.

Small Business Administration.

Small business Administration Advocacy.

State agencies.

**Location**

112.K.15.7B

Commissioner and staff files:

Conference commissioners.

Conference staff.

Includes position descriptions.

Larry Altringer.

Melvin Beasley.

Executive Director Beverly Braun.

Marcia Bystrom.

Vistoria Davis.

Gene Graves.

Richard Lauder.

Tom Lindquist.

Jim Lukaszewski.

Marge Nath.

Donovan M. St. Clair.

Curtis Sjoberg.

Jo Ann Vinopal.

Vernon R. Wexler.

Chairman Gene Wright.

112.K.15.8F

Delegate lists. 3 volumes.

For state conference and regional meetings; arranged by meeting location.