



MINNESOTA HISTORICAL SOCIETY
Minnesota State Archives

STATE COUNCIL ON VOCATIONAL TECHNICAL EDUCATION

An Inventory of Its Correspondence

OVERVIEW OF THE RECORDS

Agency: Minnesota. State Council on Vocational Technical Education.
Series Title: Correspondence,
Dates: 1970-1998.
Quantity: 2.75 cu. ft. (2 boxes and 1 partial box).
Location: See Detailed Description section for box locations.

SCOPE AND CONTENTS OF THE FILES

Correspondence and memoranda of the chairmen, executive directors, and other staff of the council and its immediate predecessor, the Minnesota State Advisory Council for Vocational Education, documenting the council's duties, responsibilities, and committees; activities of the executive directors and chairmen; relevant legislation; relations with other vocational education agencies and associations; and requests for reports and information.

They also document the actual administration of the council, including finances, personnel, meeting and public hearing arrangements, and general office operations.

INDEX TERMS

This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:

Citizen's advisory committees in vocational education--Minnesota.
Counseling.
Education, Higher--Minnesota.
Technical education--Law and legislation--Minnesota.

Technical education--Minnesota--State supervision.
Vocational education--Law and legislation--Minnesota.
Vocational education--Minnesota--State supervision.

Organizations

Minnesota State Advisory Council for Vocational Education.

ADMINISTRATIVE INFORMATION

Preferred Citation:

[Indicate the cited item and folder title here]. Minnesota. State Council on Vocational Technical Education. Correspondence. Minnesota Historical Society. State Archives.
See the Chicago Manual of Style for additional examples.

Accession Information:

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DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note both the location and box numbers shown below. Each file consists of one folder unless specified otherwise.

Location	Box	
105.D.8.2F	1	General correspondence: Largely outgoing letters of the executive director and other staff. March 1970 - December 1982. 21 folders.
105.D.8.3B	2	January 1981 - July 1989. 18 folders. Incoming correspondence, 1976-1989. 7 folders. Executive Director's memoranda: Largely internal memos to council and staff members. April 1970 - January 1971. 1 folder. Chairman's memos. May 1983 - December 1985. 5 folders.
105.D.8.4F	3	1986 - March 1998. 20 folders.