



MINNESOTA HISTORICAL SOCIETY
Minnesota State Archives

SECRETARY OF STATE

An Inventory of Its Rules and Regulations

OVERVIEW OF THE RECORDS

- Agency:** Minnesota. Secretary of State.
- Series Title:** Rules and regulations,
- Dates:** 1933-1991.
- Abstract:** The record set of state agency administrative rules and regulations, as issued by the revisor of statutes and filed with the Secretary of State.
- Quantity:** 25.2 cu. ft. (26 boxes).
- Location:** See Detailed Description section for box locations.

SCOPE AND CONTENTS OF THE RECORDS

The record set of state agency administrative rules and regulations, as issued by the revisor of statutes and filed with the Secretary of State.

Some are original typescripts; others are photocopies and offprints. They are signed or stamped by the secretary of state, and many are also signed as approved by the attorney general and/or by a representative of the agency to which they apply. Some supporting documentation is occasionally included. Boxes 20 and 21 contain a specially constructed and printed group of rules and regulations (Minnesota Code of Agency Rules or MCAR) in department order, covering the years 1966-1978. These provide a useful overview of what each of the 14 MCAR departmental subdivisions focused upon during that time period.

Because the records span such an extended time period, with any number of administration changes, the actual names of many of the listed departments have also changed over time. While many of the old department's rules were simply added to those of a corresponding new or renamed department, others remained separated. The user should keep this in mind when deciding which records to consult.

ARRANGEMENT OF THE RECORDS

In several sub-sections, as non-current files were transferred to the State Archives. Some sections are alphabetical by agency name, with the rules filed in roughly chronological order thereunder. Other sections are by MCAR chapter and subdivision.

INDEX TERMS

This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:

Administrative agencies--Minnesota--Rules and practice.
Delegated legislation—Minnesota.
Regulating.

Titles:

Minnesota code of agency rules.

ADMINISTRATIVE INFORMATION

Preferred Citation:

[Indicate the cited item, date, and folder title here]. Minnesota. Secretary of State. Rules and regulations. Minnesota Historical Society. State Archives.
See the Chicago Manual of Style for additional examples.

Accession Information:

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Processing Information:

PALS ID No.: 0900037147 RLIN ID No.: MNHV94-A614

DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note both the location and box numbers shown below.

Location	Box	
118.J.1.1B	1	Accountancy Board, 1954-1987. 2 folders. Administration, 1941-1988. 7 folders, 2 volumes.
118.J.1.2F	2	Aeronautics, 1945-1974. 2 folders. Agriculture, 1945-1969. 5 folders.
118.J.1.3B	3	Agriculture, 1970-1989. 6 folders. Architecture, 1945-1976. 1 folder. Arts Board, 1977. 1 folder. Board of Assessors, 1983. 1 folder. Cable Communications Board, 1974-1976. 1 folder. Capital Area Planning Board, 1973. 1 folder. Capital Area Architectural and Planning Board, 1987. 1 folder. Civil Service Board, 1940-1972. 1 folder. Civil Service Department, 1945-1969. 1 folder. Commerce, 1945-1970. 1 folder.
118.J.1.4F	4	Commerce, 1974-1987. 7 folders. Commerce: Insurance Division, 1945-1969. 1 folder.
118.J.1.5B	5	Community College Board, 1977. 1 folder. Conservation, 1964-1969. 1 folder. Economic Security, 1981. 1 folder. Education, 1942-1988. 8 folders. Employment Security, 1963-1969. 1 folder. Energy Agency, 1975-1977. 1 folder.
118.J.1.6F	6	Energy Agency, 1978-1983. 1 folder. Energy and Economic Development, 1983-1984. 1 folder. Environmental Quality Board, 1974-1977. 1 folder. Gambling Control Board, 1985-1986. 1 folder. Hazardous Substance Injury Compensation Board, 1987-1988. 1 folder. Health, 1946-1971. 4 folders.
118.J.1.7B	7	Health, 1972-1989. 9 folders. Hearing Examiners, 1975-1983. 1 folder.
118.J.1.8F	8	Higher Education Coordinating Board, 1965-1978. 1 folder. Housing Finance Agency. 1 folder. Human Services, 1982-1987. 7 folders.

Location	Box	
118.J.1.9B	9	Human Services, 1988. 2 folders. Labor and Industry, 1945-1986. 7 folders.
118.J.1.10F	10	Labor and Industry, 1987-1989. 2 folders. Industrial Commission, 1945-1950. 1 folder. Liquor Control Commission, 1962-1974. 1 folder. Livestock Sanitary Board, 1945-1965. 5 folders.
118.J.2.1B	11	Livestock Sanitary Board, 1965-1979. 2 folders. Medical Board, 1965-1976. 1 folder. Municipal Commission, 1960-1974. 1 folder. Natural Resources (Conservation), 1945-1978. 5 folders.
118.J.2.2F	12	Natural Resources, 1982-1988. 2 folders. Board of Pardons, 1981. 1 folder. Peace Officer Standards and Training Board, 1977-1987. 1 folder. Personnel, 1970-1977. 1 folder. Pharmacy Board. 1966-1977. 1 folder. Pollution Control Agency, 1963-1976. 4 folders.
118.J.2.3B	13	Pollution Control Agency, 1977-1988. 8 folders.
118.J.2.4F	14	Pollution Control Agency, 1988. 1 folder. Public Employee Retirement Association, 1986-1987. 1 folder. Public Safety (Civil Defense, Fire Marshal), 1954-1984. 5 folders. Public Service (Commission), 1946-1975. 3 folders.
118.J.2.5B	15	Public Service (Commission)1976-1980. 1 folder. Public Welfare, 1944-1974. 6 folders.
118.J.2.6F	16	Public Welfare, 1975-1981. 6 folders. Revenue, 1933-1941. 4 folders.
118.J.2.7B	17	Revenue, 1943-1957. 2 folders, 3 volumes.
118.J.2.8F	18	Revenue, 1957-1973. 9 folders, 1 volume.
118.J.2.9B	19	Revenue, 1974-1983. 2 folders. Rural Development Board, 1988. 1 folder. School Resource Center for the Arts, 1988. 1 folder. Sentencing Guidelines Commission, 1985. 1 folder. Soil and Water Conservation Board, 1978. 1 folder. State Planning Agency, 1966-1977. 1 folder. State University (College) Board, 1945-1976. 1 folder. Transportation (Highways), 1939-1987. 4 folders. Transportation Regulation Board, 1986. 1 folder. State Treasurer: Division of Unclaimed Property, 1978. 1 folder. Board of Veterinary Medicine, 1986. 1 folder. State Board of Vocational Technical Education, 1986-1988. 1 folder. Water Resource Board, 1987. 1 folder.

Location	Box	
118.J.2.10F	20	1 MCAR. Constitutional Offices, 1972-1978. 1 folder. 2 MCAR. Administration, 1970-1975. 1 folder. 3 MCAR. Agriculture, 1972-1973. 2 folders. 4 MCAR. Commerce, 1968-1978. 4 folders. 5 MCAR. Education, 1971-1977. 1 folder. 6 MCAR. Environment, 1970-1978. 3 folders. 7 MCAR. Health, 1969-1978. 3 folders.
118.J.3.1B	21	8 MCAR. Labor, 1969-1978. 1 folder. 9 MCAR. Law, 1974-1976. 1 folder. 10 MCAR. Planning, 1966-1977. 1 folder. 11 MCAR. Public Safety, 1966-1975. 2 folders. 12 MCAR. Social Services, 1973-1976. 2 folders. 13 MCAR. Taxation, 1970-1975. 2 folders. 14 MCAR. Transportation, 1970-1978. 1 folder.

Location	Box	
118.J.3.1B	21	Log of Exempt Rules, 1989-1990. Arts Board, 1978-1981. Basic Sciences, Board of Examiners, 1954-1970. Capitol Area Architectural and Planning Board, 1981. Discrimination, Commission against, 1953-1966. Employment Services, 1945-1976. Grain Appeals, Board of, 1953. Juvenile Residential Facilities, 1981. Poultry Improvement Board, 1945. Public Examiner, 1963-1964. Tax Court, 1945-1978. Veterans Affairs, 1945-1971. Workers' Compensation Board, 1968-1988. Minnesota Zoological Garden, 1978. <i>[box not quite full]</i>

Location	Box	
118.J.3.2F	22	1 MCAR ss1. Attorney General, 1961-1988. 1 MCAR ss2. Secretary of State, 1980-1991. 2 MCAR ss1. Administration, 1990-1991. 2 MCAR ss2. Employee Relations, 1978-1983. 2 MCAR ss3. State Retirement System, 1983-1991. 2 MCAR ss4. Designer Selection Board, 1967-1981. 3 MCAR ss1. Agriculture, 1990-1991. 3 MCAR ss2. Livestock Sanitation Board, 1978-1990. 4 MCAR ss1. Commerce, 1988-1991. 4 MCAR ss2. Economic Development, 1976-1980. 4 MCAR ss2. Energy & Planning, 1982-1983. 4 MCAR ss3. Public Service, 1981-1991. 4 MCAR ss3. Public Utilities, 1980-1991. 4 MCAR ss4. Cable Communications Board, 1980-1982. 4 MCAR ss5. Abstractors Board, 1964. 4 MCAR ss7. Land Surveying & Landscape Architecture, 1978-1990. 4 MCAR ss8. Barber Examiners Board, 1964-1988. 4 MCAR ss9. Boxing Board, 1967-1988. 4 MCAR ss10. Cosmetology Board, 1959-1982. 4 MCAR ss11. Electricity Board, 1965-1991.

Location	Box	
118.J.3.3B	23	4 MCAR ss12. Watchmaking Board, 1948-1964. 4 MCAR ss13. Board of Peace Officers, 1979-1985. 4 MCAR ss14. Small Business Finance, 1981-1982. 4 MCAR ss15. Racing Commission, 1984-1991. 5 MCAR ss1. Education, 1989-1990. 5 MCAR ss2. Higher Education Coordinating Board, 1978-1991. 5 MCAR ss3. Board of Teaching, 1978-1991. 5 MCAR ss4. State University Board, 1978-1987. 6 MCAR ss1. Natural Resources, 1989-1991. 6 MCAR ss2. Trade and Economic Development, 1987-1989. 6 MCAR ss3. Environmental Quality, 1978-1990. 6 MCAR ss4. Pollution Control Agency, 1988-1991.

Location	Box	
118.J.3.4F	24	6 MCAR ss5. Waste & Waste Water Operator Board, 1972-1978. 6 MCAR ss6. Metropolitan Waste Disposal System, 1977-1981. 6 MCAR ss8. Waste Management Board, 1981-1991. 2 folders. 7 MCAR ss1. Health Department, 1990-1991. 7 MCAR ss2. Chiropractic Board, 1976-1991. 7 MCAR ss3. Dental Board, 1967-1989. 7 MCAR ss4. Medical Examiners Board, 1978-1990. 7 MCAR ss5. Nursing Board, 1967-1990. 7 MCAR ss6. Nursing Home Administrators Board, 1971-1990. 7 MCAR ss7. Optometry Board, 1964-1989. 7 MCAR ss8. Pharmacy Board, 1978-1989. 7 MCAR ss9. Podiatry Board, 1974-1991. 7 MCAR ss10. Psychologist Board, 1964-1991. 7 MCAR ss11. Veterinary Board, 1971-1977. 8 MCAR ss1. Labor and Industry Department, 1990-1991. 8 MCAR ss2. Mediation Services Bureau, 1945-1991. 8 MCAR ss3. Public Employment Relations Board, 1973-1991.

Location	Box	
118.J.3.5B	25	8 MCAR ss4. Jobs and Training, 1984-1991. 8 MCAR ss5. Workers' Compensation Court of Appeals, 1982. 9 MCAR ss1. Ethical Practices Board, 1974-1990. 9 MCAR ss2. Office of Administrative Hearings, 1985-1990. 9 MCAR ss3. State Register, 1976. 10 MCAR ss1. State Planning Agency, 1978-1980. 10 MCAR ss4. Municipal Board, 1978-1985. 11 MCAR ss1. Public Safety Department, 1985-1991. 11 MCAR ss1. Human Rights, 1970-1989. 11 MCAR ss2. Corrections, 1975-1984. 12 MCAR ss2. Human Services Department, 1989-1991. 12 MCAR ss3. Housing Finance Agency, 1983-1991.

Location	Box	
118.J.3.6F	26	13 MCAR ss1. Revenue Department, 1984-1991. 14 MCAR ss1. Transportation Department, 1981-1991. 14 MCAR ss2. Metropolitan Transit Commission, 1970-1983. <i>(0.75 cf left in box)</i>