



MINNESOTA HISTORICAL SOCIETY  
Minnesota State Archives

## STATE UNIVERSITY BOARD

### Administrative Staff

## An Inventory of Its Minutes and Meeting Materials

### OVERVIEW OF THE RECORDS

- Agency:** Minnesota State University Board. Administrative Staff.  
**Series Title:** Minutes and meeting materials.  
**Dates:** 1958-1995.  
**Quantity:** 6.0 cu. ft. (6 boxes).  
**Location:** See Detailed Description section for box locations.

### ADMINISTRATIVE HISTORY OF THE ADMINISTRATIVE STAFF

The Administrative Staff, comprised of the presidents of the state universities, was referred to as the Presidents' Meetings or President's Staff Meetings until about 1967 or 1968, when the formal name of Chancellor's Council was adopted. In 1971, the name was changed to Administrative Council and, in 1975, it became the Administrative Staff.

### SCOPE AND CONTENTS OF THE RECORDS

Minutes, agendas, correspondence, memos, reports, and other meeting material documenting all aspects of administration of the state universities.

Files for 1963 through early 1968 are incomplete.

### INDEX TERMS

*This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.*

**Topics:**

Coordinating.  
Education, Higher—Minnesota—Administration.

State universities and colleges—Minnesota—Administration.

**Organizations:**

Minnesota State University Board. Administrative Council.

**ADMINISTRATIVE INFORMATION**

**Preferred Citation:**

*[Indicate the cited item and folder title here].* Minnesota State University Board.  
Administrative Council. Minutes and Meeting Materials. Minnesota Historical Society.  
State Archives.

*See the Chicago Manual of Style for additional examples.*

**Accession Information:**

Accession number(s): 981-72; 995-77; 2001-10

**Processing Information:**

CATALOG ID No.: 1703967

RLIN ID No.: MNHV1524-A

**DETAILED DESCRIPTION OF THE COLLECTION**

*Note to Researchers: To request materials, please note both the location and box numbers shown below.*

<b>Location</b>	<b>Box</b>	
101.G.10.10F	1	1958 – August 1972.
101.G.11.1B	2	September 1972 – November 1977.
104.C.2.10F	3	April 1978 – June 1984.
104.C.3.1B	4	July 1984 – May 1988.
104.C.3.2F	5	June 1988 – August 1991.
104.C.3.3B	6	September 1991 – May 1995.