

GOVERNOR Ventura, Jesse

An Inventory of His Appointment Files

Access to or use of this collection is currently restricted. For Details, see the <u>Restriction Statement</u>

OVERVIEW OF THE RECORDS

Agency: Minnesota. Governor (1999-2003 : Ventura).

Series Title: Appointment files.

Dates: 1991-2002 (bulk 1999-2002).

Quantity: 2.7 cu. ft. (2 boxes and 1 partial box).

Location: See Detailed Description section for box locations.

SCOPE AND CONTENTS OF THE RECORDS

Appointment files of Governor Ventura's administration; some of the appointments began in the administrations of Governors Arne Carlson and Rudy Perpich. The records include notices of appointment, applications for service, curriculum vitae, correspondence, letters of recommendation and resignation, interview feedback forms, and news releases.

There is also one folder of appointment correspondence (1991-2000) which includes news releases and information about the Open Meeting Law, ethics in government, Senate confirmation process, and appointment orientation.

ARRANGEMENT OF THE RECORDS

The records are arranged in alphabetical order by appointee's name.

INDEX TERMS

This collection is indexed under the following headings in the catalog of the Minnesota Historical Society. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Topics:

Appointing.

Political ethics—Minnesota.

Public meetings—Law and legislation—Minnesota.

Places:

Minnesota—Officials and employees—Selection and appointment.

Minnesota—Politics and government—1981-.

Persons:

Ventura, Jesse.

Organizations:

Minnesota. Governor (1991-1999 : Carlson). Minnesota. Governor (1983-1991 : Perpich).

ADMINISTRATIVE INFORMATION

Restrictions:

The appointment files contain confidential data. Researchers may apply to use these records in accordance with the State Archives access statement.

Preferred Citation:

[Indicate the cited item and folder title here]. Minnesota. Governor (1999-2003: Ventura). Appointment Files. Minnesota Historical Society. State Archives. See the Chicago Manual of Style for additional examples.

Accession Information:

Accession number(s): 2004-44

Processing Information:

Processed by: Debbie Sher, January 2004; Cheri Thies, May 2004

MNPALS ID No.: 2911465

DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note both the location and box numbers shown below.

Location	Box	
110.F.12.3B	1	Appointment files, 1991-2002. A-H. 17 folders.
110.F.12.4F	2	I-Q. 17 folders.
110.F.12.5B	3	R-Z. 14 folders. Appointment correspondence, 1991-2000. 1 folder.