



**Minnesota Historical Society
Collections Department**

Potential Acquisition Questionnaire

1. **The item(s) is a:** *(check all that apply)*
- object/artifact book other printed material map
 - manuscript fine art photo sound/video
 - government record poster archaeological/excavated object/artifact
 - other

2. **Describe the item(s).** If *object or work of art*, include information such as size, material, color, markings, manufacturer/creator. If *book or publication*, include title, author, number of pages, publisher, date, edition. Also describe physical condition, including missing and/or replacement parts.

3. **Is the item(s) a donation?** yes no

4. **Contact information:**

Name: _____

Address: _____

Telephone (day and evening): _____

E-mail Address: _____

5. **Additional comments:**

Thank you! A member of our collection staff will contact you.

Mail completed form to:
Minnesota Historical Society
Lori Williamson, Collections Department
345 Kellogg Boulevard West • St. Paul, Minnesota 55102-1906

Form also available online at <http://www.mnhs.org/acquisitionform>

For Staff Use Only.		
Date Received _____	Date Forwarded _____	
Forwarded To _____	Forwarded By _____	6/05