MAGNETIC MEDIA: REEL TO REEL TAPES

Priority: Air dry within 72 hours.

Handling Pack vertically into plastic crates or cardboard cartons. Don't put heavy weight or pressure on the sides of the reels.

Precautions: Often contamination by water and other substances is mainly confined to the outermost layers of tape. Do not unwind tapes or remove from the reel. In these cases, wash the exposed edges with deionized water from the Objects Conservation or Photo Labs or with distilled water.

Supplies Needed

<table>
<thead>
<tr>
<th>blotter paper</th>
<th>bubble pack</th>
<th>brushes (soft bristle)</th>
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<tbody>
<tr>
<td>cheese cloth</td>
<td>clothes line</td>
<td>dehumidifier</td>
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<tr>
<td>distilled water</td>
<td>Falcon squeegee</td>
<td>drying racks for RC prints</td>
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<tr>
<td>fans</td>
<td>plastic bags</td>
<td>Kodak Photo Flo solution</td>
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<tr>
<td>plastic trays</td>
<td>rust-proof clips</td>
<td>Salthill dryer</td>
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<tr>
<td>scissors</td>
<td>sponges</td>
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</tbody>
</table>

Preparation For Drying: Often contamination by water and other substances is mainly confined to the outermost layers of tape. Do not unwind tapes or remove from the reel. In these cases, wash the exposed edges with deionized water from the Objects Conservation or Photo Labs or with distilled water.

Drying Methods: Air dry by supporting the reels vertically or by laying the reels on sheets of clean blotter. Leave the tapes to dry next to their original boxes. Use fans to keep air moving without blowing directly on the items.

Use portable dehumidifiers to slowly remove moisture from the area/objects. Bring relative humidity down to 50%.

Additional Steps: Once dry, the tapes can be assessed for further cleaning and duplication. This procedure is done by specialized professional vendors; consult Appendix 4 for names and numbers.