

## Minnesota Historical Society's 2008 Local History Workshops

# Systems for Success

To keep programs fresh and staff sharp, organizations are often encouraged to think outside the box. But much can be said for having dependable routines and reliable systems to get things done. Every function of your organization – from fundraising to collections management to customer service – reinforces your mission and helps you meet your goals.

Join your colleagues this spring at one of five regional meetings and explore ways to strengthen your organization and your skills. Ideas abound on running annual fund drives, developing your board, cataloging photos and more. Come for the informative sessions – stay for the fun. Each workshop venue features tours of local historic sites. See you there!

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### Friday, March 28

Stillwater

Host: Washington County Historic Courthouse

Location: 101 W. Pine St., Stillwater

*Joint meeting with Northern Wisconsin Local History Office*

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### Friday, May 9

Grand Marais

Host: Cook County Historical Society

Location: Johnson Heritage Post, 115 Wisconsin St.,  
Grand Marais

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### Friday, April 11

Harmony

Host: Harmony Area Historical Society

Location: 15 Second St. N.W., Harmony

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### Monday, May 19

Warren

Host: Marshall County Historical Society

Location: Marshall County Courthouse, 208 Colvin Ave., Warren

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### Friday, April 25

Montevideo

Host: Chippewa County Historical Society

Location: 151 Arnie Anderson Dr., Montevideo

## Registration Information

**Fee:** \$25 per person if you register by Feb. 29; \$30 on or after March 1. Includes materials, lunch, refreshments and tour of local historic sites.

**To register:** Complete and mail the registration form on the other side. Or you may register online at <http://shop.mnhs.org>. Please register at least one week in advance of each workshop – by March 21 for Stillwater, April 4 for Harmony, April 18 for Montevideo, May 2 for Grand Marais, and May 12 for Warren.

**For more information:** Call David Grabitske at 651-259-3460 or e-mail [david.grabitske@mnhs.org](mailto:david.grabitske@mnhs.org).

# Systems for Success

**8:30 to 9 a.m. Registration**

**9 to 9:15 a.m. Welcome** - *David Grabitske, Local History Services Office*

**9:15 to 10:15 a.m. Concurrent Sessions I**

**Digitization through Collaboration** / *Irene Van Bavel and Jaime Haire, Great Rivers Network*

Discover how participation in the Great Rivers Network can make your collections more accessible online.

**or**

**AASLH Self-Assessment Program** / *David Grabitske, Local History Services Office*

Find out all about the new AASLH program, to be launched in 2009, that will set your organization on a course of self-improvement.

**10:15 to 10:45 a.m. Break**

**10:45 to 11:45 a.m. Concurrent Sessions II**

**Strengthen Your Board** / *Patti Norquist, Director's Office*

Strong boards make healthy organizations. Learn how to choose members wisely, train them well and support their important work.

**or**

**Checking Your Pulse: How to Track and Apply User Statistics** / *Jim Mattson and Erik Holland, Historic Sites Division*

How do you demonstrate your value to the public? Learn what statistics are important to track and how to use them for fundraising.

**11:45 a.m. to 2 p.m. Lunch and Tour**

**2 to 3:15 p.m. Concurrent Sessions III**

**Annual Fun with Your Annual Fund** / *Development Office Staff*

Soliciting annual gifts takes careful planning and some tools of the trade (think challenge grants, list trades and donor recognition). Bring an annual-appeal success or challenge to share.

**or**

**Finding Aids and Photo Cataloging Strategies** / *Dennis Meissner, Collections Management Department*

These sure-fire tips – and a few helpful tricks – will enable users of your research library to find information easily.

**3:15 to 3:30 p.m. Break**

**3:30 to 4:30 p.m. Concurrent Sessions IV**

**Practical Workshops on Log Building and Archaeology** / *Mark Buechel and David Mather, State Historic Preservation Office*

Want to host one of these popular workshops for your public? Learn what needs to be done to ensure success.

**or**

**MHS Grants Workshop** / *David Grabitske, Local History Services Office*

Strengthen your next application for a Minnesota Historical Society state grant-in-aid.

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## Registration Form: Systems for Success

Name:	Title:	E-mail:	
Organization:	Phone:		
Address:	City:	State:	Zip:
Select Date: <input type="checkbox"/> March 28 - Stillwater <input type="checkbox"/> April 11 - Harmony <input type="checkbox"/> April 25 - Montevideo <input type="checkbox"/> May 9 - Grand Marais <input type="checkbox"/> May 19 - Warren			
Number of persons registering:	Total enclosed:		

Make check payable to **Minnesota Historical Society**. Mail payment and registration form to Minnesota Historical Society, Attn. David Grabitske, 345 Kellogg Blvd. W., St. Paul, MN 55102-1906.