

JOB TITLE:	#1232 Interpreter I - North West Company Fur Post
OPEN TO:	This job is open to all applicants.
LOCATION:	North West Company Fur Post, 12551 Voyageur Lane, Pine City, MN 55063
SALARY:	\$13.73 hourly minimum
STATUS & HOURS:	Part-time, regular (364 annual hours) position. Weekly hours vary according to seasonal site needs.
CLASSIFICATION:	55L Service
HIRING MANAGER:	Site Supervisor
POSTING DATE:	October 8, 2015
DEADLINE DATE:	Application materials must be received by October 26, 2015.
SUPPLEMENTAL FORMS:	Not required for this position.

DESCRIPTION: The Minnesota Historical Society (MNHS) seeks applicants for an Interpreter I to engage, educate and entertain visitors to the Society's historic sites and museums.

RESPONSIBILITIES: 1) conduct various programs that serve diverse historic site or museum audiences; 2) provide customer service to patrons of the historic site and its programs; 3) provide support to museum store as needed; 4) assist in the daily operations of the historic site or museum program; and 5) actively participate in training to further knowledge base and skills.

MINIMUM QUALIFICATIONS:

- High school diploma or equivalent.
- Strong oral communication skills.
- Ability to work effectively with a diverse public, including children, teachers, senior citizens, people with various abilities, and different ethnic or cultural backgrounds.
- Ability to master program information and present it according to interpretive or learning objectives.
- Ability to master and apply a wide variety of interpretive techniques.
- Ability to understand and carry out written and oral instructions.
- Flexibility to adjust to changes in schedule and assignments.
- Must be able to work a varied schedule of 2 – 5 days per week, including weekdays, weekends, and holidays from May to October with reduced hours through the winter season.

DESIRABLE QUALIFICATIONS:

- Some college course work in history or a related field.
- Experience as a teacher or group leader working with children.
- Acting, storytelling or musical performance abilities that can be used in interpretive programs.
- Knowledge of Minnesota, fur trade and Ojibwe history and the cultural diversity of the state.

TO APPLY: Submit *MNHS Application for Employment*, (available at www.mnhs.org/jobs), cover letter, resume, and if applicable, any supplemental forms. Application materials must be complete and received by the application deadline date in order to be considered by one of the methods below:

Attn: [Fill in Job Title] Minnesota Historical Society 345 Kellogg Boulevard West St. Paul, MN 55102-1906	Attn: [Fill in Job Title] Email: humanresources@mnhs.org	Attn: [Fill in Job Title] Fax: 651-297-3343
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Incomplete application materials will be returned. If submitting materials for more than one position, you must provide *MNHS Application for Employment*, cover letter, and resume for each position. Applicants who are offered employment will be subject to passing a background check as a condition of employment. EEO

Applications will be acknowledged - No phone calls please -