

**TO: IRA Trustee/Administrator**

**Donor Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**RE: Request for Qualified Charitable Distribution  
from Individual Retirement Account (IRA)**

Dear IRA Trustee/Administrator:

I am writing to request a qualified charitable distribution from my Individual Retirement Account # \_\_\_\_\_. Please send a check made payable to the Minnesota Historical Society, a 501(c)(3) organization (Tax ID # 41-0713907), in the amount of \$\_\_\_\_\_ and mailed to: Minnesota Historical Society, 345 Kellogg Blvd W, St. Paul, MN 55102.

Please indicate my name on the check or on an accompanying letter to inform MNHS that this gift is from me.

It is my intention for this gift to be a qualified charitable distribution for the current calendar year. For that reason, the distribution must be made no later than Dec. 31, 20\_\_\_\_. Please send me a copy of the transfer of my records.

If you have any questions, I can be reached at:

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**CC: Minnesota Historical Society**

Membership & Development Office

Attention: Gift Processing

345 W. Kellogg Blvd

St. Paul, MN 55102

Ruth.becker@mnhs.org: Development Operations

**NOTE:**

*If making a gift other than for membership, please ask the administrator to include written instructions to MNHS as to how you would like MNHS to designate the use of your gift, or send us a separate letter or e-mail with this information.*