

Contest Fees and Cancellation Guidelines

These guidelines apply to National History Day in Minnesota Regional/District contests and the Minnesota State History Day contest.

2020 Fee Structure

- **Regional Contests:** \$12/student
 - Does not apply to the Minneapolis Public Schools District and St. Paul Public Schools District contests, which are paid for by the respective districts
- **Paper Contest** (off-site): \$12/student
 - Research Paper students in Minneapolis Public Schools and St. Paul Public Schools are responsible for Paper registration fees
- **State Contest:** \$15/student
 - Applies to all students, including those that advance from Minneapolis Public Schools and St. Paul Public Schools District contests

Invoicing and Payment

After the registration deadline, participating schools will be invoiced for the total number of students registered for the event. Payments must be submitted to Accounts Receivable at the Minnesota Historical Society. We are unable to accept payments during the event itself.

- **If the school is covering registration fees**, the invoice will include information on how to pay via check or purchasing card.
- **If students/families are covering registration fees**, schools are responsible for collecting money and submitting the full payment to Accounts Receivable at the Minnesota Historical Society.

All members of a group must register, pay the entry fee, and be included in the online registration form even if they are unable to attend the Regional contest. **We are unable to waive fees for contests.**

Cancellation and Refunds

- **Before the Registration Deadline:** If an entry drops out **before** the registration deadline, the school will not be invoiced for the entry.
- **After the Registration Deadline:** We are unable to refund registration fees **after** the deadline has passed. If a registered student cancels or does not attend the contest, the school/student is still responsible for the entry fee. If you have an extenuating circumstance, please contact the State Coordinator. Any changes to these guidelines will be made at the coordinator's discretion.

Replacing Entries

- If an entry drops out of participation *before* a Regional/District contest, a school may be able to replace it with an entry in the same category/division. Contact the event coordinator to discuss. Any substitutions will be done at the coordinator's discretion.
- Schools are not able to replace entries at State History Day.

Please contact Minnesota History Day staff with any questions about these guidelines.