

Minnesota History Day Virtual Hullabaloo Guidelines

The following expectations and guidelines have been developed by Minnesota History Day staff following the University of Minnesota's Safety of Minors policy. Upon signing in for each Hullabaloo, participants and parents/guardians are expected to accept these guidelines in order to participate via a Google Form submission.

Hullabalos are virtual research open houses designed to support History Day students, offering help through:

- **Power Conferences:** Individualized project help from History Day staff or mentors. In this twenty minute session students can get help on any aspect of your project, such as selecting a topic, writing a thesis, or organizing the information in a project.
- **Mini-Lessons:** Virtual lectures on History Day topics presented by History Day staff.
- **Research Help:** Links to History Day guides, videos, worksheets, and online chat offered by Minitex with librarians.

Event dates and times are available on the Minnesota History Day website:

<https://www.mnhs.org/historyday/research/hullabalos>

Participant and Program Staff Expectations:

It is the responsibility of the program staff, parent/legal guardian, and the youth participant to review the rules and standards of conduct regarding this virtual event.

- **Program Staff** (History Day Staff or Mentors) will create an environment where everyone is welcomed and given the opportunity to succeed by demonstrating respectful and effective communication with all youth participants and their parents/guardians. Minnesota History Day will adhere to the 2:1 ratio - at least two adults in a virtual space when there is only one student, or at least two students in a space where only one adult is present in a virtual session (i.e. Power Conferences). In order to ensure program safety and quality, program staff will record sessions and retain records of chat conversations with participants. This information will be kept for 30 days. Program Staff will alert the program coordinator of any problems.
- **Participants** will be respectful to others. Harassment of staff or other students will not be tolerated. Participants may only participate in this event with the express consent of an adult. The participant will follow fundamentals of internet safety, including not sharing their full name (using first name and last initial, if necessary), school, or email address with staff or other participants in the chat or video conference. The participant agrees to a video conference at the time registered for, and acknowledges there will be, when possible, a minimum of two Program Staff in attendance. Participants will leave the room and alert the program coordinator of inappropriate or illegal behavior.

Permission to Participate:

- I understand that by agreeing, I am certifying that I and/or my child/legal ward understand(s) what is involved in participation; that I and/or my child/legal ward freely and voluntarily participate and hereby agree to assume and accept any and all risks associated with participation in the Virtual Hullabaloo Library Event. I understand that my child/legal ward and I will have the opportunity to participate in an anonymous survey to evaluate our experience with the event. Any data collected in this will remain anonymous and will be used to improve the History Day library program and communicate the value of History Day Hullabalos to key stakeholders.