Title Page/Process Paper Check-List

Name(s): _________________________________________
Topic: ______________________________________

Title Page:

_____ Title is specific and includes the theme (or synonyms)

_____ Title is capitalizes and 1/3 way down the page

_____ Full name(s) is on the page.

_____ Junior Division is listed

_____ Category of project is listed (Individual/Group and Exhibit/Documentary/Performance/Website)

_____ Lists the number of words in the process paper (Process Paper: ____ words)

_____ Lists the number of student composed words (Student-composed words: ____)
(Only Websites and Exhibits)

_____ Single Spacing

Process Paper:

_____ Paragraph 1: Introduces your topic, explains how you chose your topic.

_____ Paragraph 2: Explains how you did your research and what sources were the most helpful.

_____ Paragraph 3: Explains why you chose the type of project and how you put your project together.

_____ Paragraph 4: Explains how your topic relates to the theme and why your topic is important in history.

_____ Spelling and Grammar are correct

_____ No more than 500 words

_____ Double Spaced