

Section 4:

What is the process for establishing trustworthiness?

Establishing the trustworthiness of an information system typically takes several steps and requires the collaboration of people with a variety of skills and knowledge. The *Handbook's* structure parallels the process and guides the reader along. Those undertaking the examination process for the first time are strongly encouraged to read through the entire handbook completely before beginning their project. Each successive step in the process builds on those before and it is important that none be slighted or skipped. The proper establishment of the trustworthiness of an information system depends on the completeness of the examination process.

Step 1:

- Assemble team (*Section 5: "Who should participate?"*)

Step 2:

- Document process (*Section 6: "Why are metadata and documentation important?"*)

Step 3:

- Determine the importance of the information in the system (*Section 7: "How important is your information?"*)

Step 4:

- Choose a criteria selection method (*Section 8: "How do you use the Trustworthy Information Systems criteria set?"*)

Step 5:

- Select appropriate criteria (*Section 9: "What are the criteria for a trustworthy information system?"*)

Step 6:

- Implement and document choices (*Section 8: "How do you use the Trustworthy Information Systems criteria set?"*)