

Minnesota Government Records and Information Network

Minnesota Department of Health Conference Center

Snelling Office Park

St. Paul, MN

January 16, 2008 8:30 – 10:30 a.m.

Minutes

Past meeting minutes are available on the MnGRIN web site located at www.mnhs.org/preserve/records/mngrin.html.

The January 16, 2008 meeting of the Minnesota Government Records and Information Network (MnGRIN) was held at the Minnesota Department of Health Conference Center, Snelling Park, St. Paul. Chair Sally Anderson opened the meeting at 8:35 a.m.

Number of persons in attendance: 11, including two representatives from Iron Mountain

Meeting minutes for the December 2007 meeting were approved.

Introductions and Discussion

Chris Johnson, PCA – no report.

Jim Mack, Health, informed the group this is the 10th year anniversary for MnGRIN.

Charles Stech, Carver County, is doing inventories in all departments.

D'Ann Topoluk, Health, reported the legislative auditor is still on site.

Michele Bliss, Mn/DOT, reported records related to the I-35W bridge that collapsed in August are continuing to be gathered for public access.

Gail Ryan, Agriculture, continues to work to add a records manager position to the agency.

Cathy Beil, Human Services, continues work on the Health Management Project. The online help software is being updated. They have a new quality manager on the project who is setting standards for quality through independent verification of improvements.

Sally Anderson, Dakota County – no report.

Sandy Gale, Revenue – no report.

Program

This month's program was *Enterprise Information Management (EIM): Implementation Strategies*, presented by Graham Riley of Iron Mountain. Marnie Whitehead of Iron Mountain was also present.

A copy of the presentation is located on the MnGRIN website at <http://www.mnhs.org/preserve/records/mngrin.html>.

Next Meeting Date – The February 2008 meeting will be held at the Health Conference Center (our usual site) on February 20, 2008. The contract manager for the Department of Administration will be present to discuss the RFP process.

Meeting adjourned at 10:30 a.m.

Respectfully submitted by Michele Bliss, Mn/DOT.